

## Forest Charter School – Schoolwide Action Plan 2018

**Goal #1 - The percentage of students who demonstrate grade-level proficiency in ELA (literacy and writing) and math will increase annually.**

Need: Based on state testing, benchmark assessments, and teacher observations FCS has identified a need to improve proficiency in language arts and math.

<b>Specific Actions</b>	<b>Responsible Person(s)</b>	<b>Timeline</b>	<b>Resources</b>	<b>Progress Assessment Tools</b>	<b>Reporting Process</b>
1. Find and implement intervention curriculum that works for all learning centers	Director, Academic Dean, Intervention Coordinator	2018-21	Time, Cost of the program	Intervention tool(s) are being used	Staff Meeting, Charter Council
2. Provide technology training to students so they can complete academic assignments more efficiently	Academic Dean, Director	2018-21	Time	Training tools are in place	Staff Meeting, Newsletter

3. Implement the new school-wide K–8 online math benchmark	Director	2017-18	Cost of the Program	Benchmark is being used by STs	Staff Meeting, Charter Council
4. Develop a system (e.g., benchmark test) to identify students in grades 9–12 working below grade level in math	Academic Dean, Director	2018-21	Time, Possible cost of a benchmark assessment	System is in place for fall of 2018	Staff Meeting
5. Track how students (including all significant sub-groups) perform when they have attended FCS for three or more years	Assistant Director, Director	2018-21	Time	Reports showing student performance	Staff Meeting, Charter Council
6. Track academic growth of students (including all significant subgroups) once they enter our intervention program	Assistant Director, Director	2018-21	Time	Reports showing growth	Staff Meeting, Charter Council

**Goal #2 - Forest Charter School will maintain its positive school climate.**

**Need:** Based on family surveys, staff surveys, student interviews, teacher observations, and state statistics (i.e., graduation rate, dropout rate, attendance, and chronic absenteeism) FCS has a strong school climate that creates emotional, intellectual and physical safety; the Forest Charter community wishes to maintain that culture.

<b>Specific Actions</b>	<b>Responsible Person(s)</b>	<b>Timeline</b>	<b>Resources</b>	<b>Progress Assessment Tools</b>	<b>Reporting Process</b>
1. Provide professional development that focuses on supporting students' social-emotional well being	Director	2018-21	Money for trainings	Report of the trainings provided	Charter Council
2. Establish ways to measure and improve student attitudes toward learning	Assistant Director, Director	2018-21	Time, possible program purchase	Tools are in place	Staff Meeting, Charter Council
3. Research and implement social thinking programs to use with all students	Director	Implement fall of 2019	Time, possible program purchase	Social thinking programs are in use	Staff Meeting, Charter Council

4. Develop a team to improve and promote the school safety plan	Director	2018-21	Time, possible cost of resources	Updated safety plan	Staff Meeting, Charter Council
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**Goal #3 - Forest Charter School will develop formal CTE options.**

**Need:** Based on the lack of a local CTE program in Nevada County, Forest Charter feels it is important to provide students with career training opportunities to improve their career readiness.

<b>Specific Actions</b>	<b>Responsible Person(s)</b>	<b>Timeline</b>	<b>Resources</b>	<b>Progress Assessment Tools</b>	<b>Reporting Process</b>
1. Develop a leadership team and committee members to address this goal	Director, Academic Dean	May 2018	Time	Team is organized and has met	Staff Meeting, Charter Council
2. Research expectations and requirements for a CTE program	Director, Academic Dean	February 2019	Time	Documentation with research results	Staff Meeting, Charter Council

3. Research/visit other schools with established CTE programs	Director, Academic Dean	February 2020	Time	Documentation with research results	Staff Meeting, Charter Council
4. Based on research, determine how to best approach establishing CTE classes at FCS (e.g. online, vendors, campus, etc.)	Director, Academic Dean	June 2020	Time	Document with a prioritized list of possible approaches	Staff Meeting, Charter Council
5. Establish a “wish-list” of possible CTE classes that would be possible for FCS to run	Director, Academic Dean	June 2020	Time	Wish-list of CTE Classes	Staff Meeting, Charter Council
6. Establish a timeline and needs to implement each class	Director, Academic Dean	June 2020	Time	Written time line and needs	Staff Meeting, Charter Council
7. Begin Offering at least one CTE class through FCS	Director, Academic Dean	Fall of 2021	Cost of instructor, materials, etc.	CTE classes are available	Staff Meeting, Charter Council

**Goal #4 - Forest Charter School will support a more thorough integration of chrome books into the curriculum**

**Need:** Based on the school’s commitment to providing chrome books for students in grades 6-12, Forest Charter School feels it important to improve its use of chrome books for students.

<b>Specific Actions</b>	<b>Responsible Person(s)</b>	<b>Timeline</b>	<b>Resources</b>	<b>Progress Assessment Tools</b>	<b>Reporting Process</b>
1. Develop a committee primarily comprised of teachers who are successfully utilizing chrome books in block classes, co-ops, and with students in their independent study classes	Director, Academic Dean	June 2018	Time	Committee has met	Staff Meeting, Charter Council
2. Committee develops a list of ways to apply chrome books in classes and for students in independent study classes	Director, Academic Dean	January 2019	Time	Written list of possible applications	Staff Meeting, Charter Council

3. Have committee teachers present their strategies to the staff	Director, Academic Dean	August 2019	Time for teachers to prepare	Presentations at staff meetings	Staff Meeting, Charter Council
4. Develop a list of outside training options to bring to the staff and/or to attend	Director, Academic Dean	May 2019	Time for research	Written list of outside trainings	Staff Meeting, Charter Council
5. Implement Staff Training based on Committee recommendations	Director, Academic Dean	2019-2020 school year	Cost of trainers and/or conferences	List of trainings	Staff Meeting, Charter Council
6. Develop clear expectations for teachers regarding use of chrome books with students	Directors, Academic Dean	May 2020	Time	List of expectations	Staff Meeting, Charter Council
7. Develop and implement a process to ensure increased integration of chrome books	Director, Academic Dean	2020-2021 school year	Time to observe in classes	Data collection	Staff Meeting, Charter Council

**Goal #5 - Forest Charter School will increase student participation in the required State testing (CAASPP).**

**Need:** Based on the number of students/families who have opted out of the State testing (caaspp), Forest Charter School feels that there is a need to work with parents to make them more comfortable with the testing process and expectations and thereby increase the percent of students who participate in State testing.

<b>Specific Actions</b>	<b>Responsible Person(s)</b>	<b>Timeline</b>	<b>Resources</b>	<b>Progress Assessment Tools</b>	<b>Reporting Process</b>
1. Gather information from families regarding their rationale for not participating in State mandated testing	Director, Assistant Director	May 2018	Time	Documentation of data gathered from parents	Staff Meeting, Charter Council
2. Use research to develop written responses to family concerns as well as reasons the testing is important to FCS	Director, Assistant Director	November 2018	Time	Written response	Staff Meeting, Charter Council



3. Develop a “tip sheet” for Supervising Teachers about how to approach this topic with families	Director, Assistant Director	January 2019	Time	Tip Sheet for Supervising Teachers	Staff Meeting, Charter Council
4. Leadership team schedules individual/group meetings with families still refusing to participate in State testing to attempt to convince them to participate	Director, Assistant Director	January – April 2019	Time	List of meetings, and results	Staff Meeting, Charter Council
5. Leadership team develops a process and a timeline to implement annually to ensure 95% participation in State testing	Director, Assistant Director	October 2019	Time	Written annual schedule	Staff Meeting, Charter Council