



Section: 400

Policy: 010

FCS Council Approved: August 28, 2018

## Fingerprinting & TB Testing Policy: Volunteers

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### Rationale

Forest Charter School is committed to creating a safe learning environment for all its students. Further, FCS believes that learning takes place in many forms and in many locations. In order to facilitate a variety of learning experiences, FCS often relies on volunteers to help create an effective learning experience. FCS also realizes that volunteers bring a great deal of personal experience to an educational setting. With these principles in mind, FCS has adopted the following policy:

### Policy

- All parent and non-parent volunteers shall be fingerprinted for criminal record clearance if he or she will have contact with FCS students during any FCS school activity.
- All parent and non-parent volunteers with frequent or prolonged contact with students shall be cleared of infectious tuberculosis (TB). Examples of what may be considered “frequent or prolonged contact with pupils” include, but are not limited to, regularly-scheduled classroom volunteering and field trips where cumulative face-to-face time with students exceeds 8 hours.
- In certain unique situations, the FCS Executive Director has the discretion to exempt a volunteer from the fingerprinting and/or TB testing requirement. In determining which volunteers will be subject to fingerprinting and/or TB testing, the FCS Executive Director shall consider the nature, frequency and duration of volunteer work and whether or not the volunteer may have unsupervised contact with minors.

NOTE: This FCS policy is aligned with the Nevada County Superintendent of Schools Policy SP1240, California Education Code, Section 49406, and California Health and Safety Code, Section 121545.

## Resources

- Fingerprinting: Volunteers will need to get fingerprinted at a Live Scan authorized location. Visit <https://oag.ca.gov/fingerprints/locations> for a list of locations and fees.
- TB Testing: FCS will make every effort to provide a free TB Screening from our district nurse, or to announce free clinic screenings. However, it is ultimately the responsibility of the volunteer to get a cleared TB screening or test. Volunteers may go to the Nevada County Public Health Department for testing located at 500 Crown Point Circle in Grass Valley on Mondays from 8am - noon for a \$25 fee.