

# Forest Charter School

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## Monthly Charter Council Meeting Minutes – September 22, 2020

5:00 p.m. Regular Session  
**\*\*Virtual Meeting\*\***

### **Council Members:**

Dan Thiem, Chair  
Karen Fruchtenicht, Vice Chair  
Amea Medeiros, Parent Representative  
Jennifer Sheffo, Parent Representative  
Jean Watson, Parent Representative  
Tita Fowler, Secretary

### **Minutes**

**Virtually Present:** Dan Thiem, Peter Sagebiel, Katy Baggett, Janice Eggers, Tita Fowler, Karen Fruchtenicht, B.J. Hatcher, Amea Medeiros, Jennifer Sheffo, Meshawn Simmons, Dave Stanger, Paul Simoes, Jean Watson

1. **Call to Order: 5:03 pm**
2. **Roll Call: All Present (Dan Thiem, Karen Fruchtenicht, Amea Medeiros, Jennifer Sheffo, Jean Watson)**
3. **Information/Action: A and B may be considered for Consent Agenda—Meshawn Simmons**

September 22, 2020, Charter Council Agenda and August 11, 2020, Meeting Minutes and Warrants were presented for approval.

Jen Sheffo made a motion to approve the Consent Agenda. Jean Watson seconded.

**Ayes:** Karen Fruchtenicht, Amea Medeiros, Jennifer Sheffo, Dan Thiem, Jean Watson

**Nays:** None

4. **Discussion: Other**

None.

## **Information Items:**

### **5. Information: Enrollment Strategy Based On SB 98--Peter Sagebiel**

Peter reviewed the current enrollment strategies based on SB 98 with the Council explaining that with the future uncertainties we don't want to enroll above funding, keeping the number hovering around 795. We are slowly refilling because we don't want to be in a situation where too much rebuilding is needed. The Council requested "Enrollment Strategy" be a continuing agenda item.

### **6. Information: Student Achievement--B.J. Hatcher**

B.J. reviewed the 9th-grade math placement results with the Council. At this checkpoint, FCS is required to report on any students who were placed in the incorrect math class. This year FCS had two 9th grade students out of seventy 9th grade students (3%). He also informed the Council that benchmarks are typically due by October but flexibility is being given with the current online format.

### **7. Information: Parent Forum Recap and LCAP Survey Results--Peter Sagebiel**

Peter provided the Council with a recap of the parent forum and LCAP survey results. Overall the parent forum went well with over 100 families in attendance. Some difficulty addressing all questions with the large group, but Peter was able to address most of the questions that were put in the chat box. The survey results also provided good feedback on areas of concern, as well as, good information on the current school climate which was overall very positive.

### **8. Information: Reflecting on the Opening of the School Year--Peter Sagebiel**

Peter provided the Council with an update on the start of the school year. In general staff and families are doing a great job but things are taking longer and increased communication with students and families has been a necessity. The increased technology has been amazing but also more time-intensive.

### **9. Information: Program Options--Peter Sagebiel**

Peter discussed possible future program options with the Council. The three options included the current model (full distance learning), a hybrid option, and the current model with additional in person support options. The Council supported staying with the current model for the remainder of the semester, if not longer, expressing concern for guaranteed safety for staff and students. The discussion will continue at the next board meeting. Peter is also sending out a survey to parents to get feedback on what options they would prefer. These results will be discussed at the October meeting.

### **10. Information: Lending Options--Peter Sagebiel, Meshawn Simmons**

Peter and Meshawn provided feedback on the possible lending options. The Council supported submitting applications with the stipulation that fees are low.

#### **11. Information: 2020/21 Budget and Cash Flow--Meshawn Simmons**

Meshawn provided the Council with a 20/21 Budget and Cash Flow update which shows that we are right on track. Spending has increased some with COVID-19 and all students on full distance learning but is not excessive. She also explained that our reserves are a bit above most schools so we are in a good cash position. The Council requested that future projections be extended to find the trough.

#### **Action Items:**

#### **12. Action: FCS Learning Continuity and Attendance Plan—Peter Sagebiel**

Peter presented the FCS Learning Continuity and Attendance Plan to the Council for approval.

Jen Sheffo made a motion to approve the FCS Learning Continuity and Attendance Plan. .  
Jean Watson seconded.

**Ayes:** Karen Fruchtenicht, Ameer Medeiros, Jennifer Sheffo, Dan Thiem, Jean Watson  
**Nays:** None

#### **13. Action: Credential Waiver—Meshawn Simmons**

Meshawn reviewed the Credential Waiver needed for Tyler Anderson to teach grades 9-12 Pre-Algebra, Algebra 1, Geometry, and Math Labs.

Jean Watson made a motion to approve the Credential Waiver for Tyler Anderson. Ameer Medeiros seconded.

**Ayes:** Karen Fruchtenicht, Ameer Medeiros, Jennifer Sheffo, Dan Thiem, Jean Watson  
**Nays:** None

#### **14. Action: 2020/21 FCS Classified Salary Schedule Revisions—Meshawn Simmons**

Meshawn reviewed the 2020/21 FCS Classified Salary Schedule revisions with the Council that included the addition of Range G for Part-time IT Help Desk Support. This position is part-time temporary but has the potential to be a permanent need.

Jean Watson made a motion to approve the revisions to the 2020/21 FCS Classified Salary Schedule. Karen Fruchtenicht seconded.

**Ayes:** Karen Fruchtenicht, Ameer Medeiros, Jennifer Sheffo, Dan Thiem, Jean Watson  
**Nays:** None

#### **15. Action: K-2 Student Face Coverings Requirement—Peter Sagebiel**

Tabled until October Meeting.

**16. Director’s Update—Peter Sagebiel**

- Enrollment - Currently 782
- New Staff - IT support has been hired on a part-time basis to support Nick.
- PSPS - Although Nevada City was impacted the school had power. The teachers are doing a good job with front-loading work when notices are received.
- WASC Mid-term Visit - We are ramping up preparation for the one-day online Zoom visit in January
- Other - none

**17. Information: Future Agenda Items**

- One-Time Spending Funds (Peter and Meshawn)
- Student Achievement (monthly)
- Foundation Report (as needed)
- Action Plan Update (as needed)
- SB740
- Vaccination Law Updates
- 403-B
- Data Institute
- Lease Renewal (NCLC-Fall)
- K-2 Face Coverings
- Program Options
- Lending Options

**18. Information: Reminder of Future Meetings**

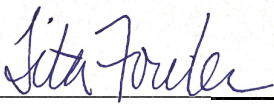
Dates for the 2020/21 Charter Council meetings were set as follows:

**2020: 10/13, 11/10, 12/7\*, 12/8\*\***  
**2021: 1/12, 2/9, 3/9\*\*, 4/20, 5/18, 6/14\*, 6/15\*\***

**\*Special Meeting      \*\*Budget Meeting**


**19. Action: Adjourn at 6:35 p.m.**

**Respectfully submitted:**

  
 \_\_\_\_\_  
 Tita Fowler, Secretary

10/13/20  
 \_\_\_\_\_  
 Date

**Charter Council Approved:**

  
 \_\_\_\_\_  
 Dan Thiem, Chair

11/2/2020  
 \_\_\_\_\_  
 Date