

Forest Charter School

Monthly Charter Council Meeting Minutes – April 21, 2020

5:00 p.m. Regular Session
****Virtual Meeting****

Council Members:

Dan Thiem, Chair
Karen Fruchtenicht, Parent Representative
<VACANT>, Parent Representative
Jennifer Sheffo, Parent Representative
Jean Watson, Parent Representative
Tita Fowler, Secretary

Minutes

Present: Dan Thiem, Peter Sagebiel, Katy Baggett, Tita Fowler, Janice Eggers, Karen Fruchtenicht, B.J. Hatcher, Jennifer Sheffo, Meshawn Simmons, Paul Simoes, Dave Stanger, Christine Sween

- 1. Call to Order: 5:02 pm**
- 2. Roll Call: All Present**
- 3. Pledge of Allegiance**
- 4. Information/Action: A, B, C, and D may be considered for Consent Agenda—Meshawn Simmons**

The April 21, 2020 Charter Council Agenda and March 3, 2020 Meeting Minutes, New Contracts and Warrants were presented for approval.

Karen Fruchtenicht made a motion to approve the Consent Agenda. Jennifer Sheffo seconded.

Ayes: Karen Fruchtenicht, Jen Sheffo, Dan Thiem, Jean Watson

Nays: None

- 5. Discussion: Other**

None.

Discussion/Information Items:

6. Information: Forest Charter’s Response to COVID-19—Peter Sagebiel

Peter gave the Council an update on Forest Charter’s response to COVID-19 including all students transitioning to a 100% remote learning model. Student services, including Special Education, have also transitioned to a virtual model and are running smoothly.

7. Information: Forest Charter 2019 LCAP Update—Peter Sagebiel

Peter provided the Council with an LCAP update which included changes to reporting requirements and extended deadlines.

8. Information: Student Achievement—B.J. Hatcher, Peter Sagebiel

B.J. updated the Council on Student Achievement which included continued focus on benchmarks now and benchmarking again in August. B.J. and Peter also lead a discussion on how students are being supported during distance learning.

9. Information: 2019/20 Budget and Cash Flow—Meshawn Simmons

Meshawn updated the Council on budget progress and cash flow.

10. Information: 2020/21 Adopted Budget—Meshawn Simmons

Meshawn discussed possible components of the 2020/21 Adopted Budget. Board would like to see projections including possible cuts of up to 30%. Board support was requested for possible contributions toward a lobbyist supporting non-classroom based charter schools.

11. Information: Business Services—Peter Sagebiel, Meshawn Simmons

Peter and Meshawn provided the Council with an update on revisions to Business Services for the 2020/21 school year which includes bringing the majority of business services in house with support from the County Office of Education.

12. Information/Discussion: Lease Renewals—Peter Sagebiel, Meshawn Simmons

Peter and Meshawn provided the Council with an update on the lease renewals for the Nevada City and Truckee Learning Centers. The Nevada City lease is not up until 2022. Will hopefully have the Truckee lease renewal for review in May.

Action Items:

13. Action: 2020/21 FCS Salary Schedules—Meshawn Simmons

Meshawn presented the 2020/21 FCS Salary Schedules for approval. No increases were presented with the exception of a 2% proposed increase to the Classified Salary Schedule as staff will be absorbing additional business service duties.

Jean Watson made a motion to approve the 2020/21 FCS Salary Schedules with a 2% increase to the Classified Salary Schedule only. Jennifer Sheffo seconded.

Ayes: Karen Fruchtenicht, Jennifer Sheffo, Dan Thiem, Jean Watson

Nays: None

14. Action: Resolution for Approval—Peter Sagebiel

Peter reviewed Resolution # 1920-081-127: COVID-19 with the Council.

Jean Watson made a motion to approve Resolution # 1920-081-127. Karen Fruchtenicht seconded.

Ayes: Karen Fruchtenicht, Jennifer Sheffo, Dan Thiem, Jean Watson

Nays: None

15. Director's Update—Peter Sagebiel

- Enrollment - Going well. Truckee is full for Fall with waiting lists, Nevada City saw slight delays and is now picking up, Foresthill and Auburn are both having positive responses for Fall enrollment.
- CTE for 2020/21 - Entrepreneurship/Marketing was going to be the first CTE Pathway but we will be delaying this until the Spring in order to meet with the teacher's.
- Other - Teacher evaluations will be a shortened process this Spring.

16. Information: Future Agenda Items

- One-Time Spending Funds (Peter and Meshawn)
- Student Achievement (monthly)
- Foundation Report (as needed)
- Action Plan Update (as needed)
- SB740
- Vaccination Law Updates
- 403-B
- Data Institute
- Lease Renewal (April-May)
- Enrollment Policy and Co-op Participation Policy Updates
- Job Descriptions

17. Information: Reminder of Future Meetings

Dates for the 2019/20 Charter Council meetings were set as follows:

2020: 5/18*-canceled, 5/19, 6/2-changed to 6/9**

***Special Meeting**

****Budget Meeting**

18. Closed Session

The Council met in Closed Session in compliance with the Brown Act on the following items:


- Director's Evaluation - The council presented the Executive Director with his review.

Back in Session: 7:03 pm

The Board reviewed and approved the Director's Evaluation and presented it to the Director.

19. Action: Adjourn at 7:05 p.m.


Respectfully submitted:



Tita Fowler, Secretary

5/26/2020
Date

Charter Council Approved:



Dan Thiem, Chair

5/26/2020
Date