

Forest Charter School

Monthly Charter Council Meeting Minutes – March 10, 2020

5:00 p.m. Regular Session
470 Searls Avenue
Room 7, Sequoia
Nevada City, CA 95959

Council Members:

Dan Thiem, Chair
Karen Fruchtenicht, Parent Representative
<VACANT>, Parent Representative
Jennifer Sheffo, Parent Representative
Jean Watson, Parent Representative
Tita Fowler, Secretary

Minutes

Present: Dan Thiem, Peter Sagebiel, Katy Baggett, Tita Fowler, Janice Eggers (via teleconference, Truckee), Karen Fruchtenicht, B.J. Hatcher, Lindsay Mercado (via teleconference, Foresthill), Jennifer Sheffo, Meshawn Simmons, Paul Simoes, Dave Stanger, Christine Sween (via teleconference, Auburn), Jean Watson (via teleconference, Truckee)

1. Call to Order: 5:14 pm

2. Learning Center Roll Call

Teleconference Attendance:

- **Auburn - Christine Sween**
- **Foresthill - Lindsay Mercado**
- **Truckee - Janice Eggers, Jean Watson**

3. Pledge of Allegiance

4. Information/Action: A, B, C, and D may be considered for Consent Agenda—Meshawn Simmons

The March 10, 2020 Charter Council Agenda and February 4, 2020 Meeting Minutes, New Contracts and Warrants were presented for approval.

Karen Fruchtenicht made a motion to approve the Consent Agenda. Jennifer Sheffo seconded.

Ayes: Karen Fruchtenicht, Jen Sheffo, Dan Thiem, Jean Watson

Nays: None

5. Discussion: Other

None.

Discussion/Information Items:

6. Discussion: Performance Review for the Executive Director—Dan Thiem

Dan provided the Council with an update on the performance review of the Executive Director.

7. Information: Forest Charter 2019 LCAP Update—Peter Sagebiel

Peter provided the Council with an LCAP update which included review of actions in progress for the first two goals.

8. Information: Student Achievement and Data Institute—B.J. Hatcher, Peter Sagebiel

B.J. updated the Council on changes to the CAASPP testing dates. Math data collection has been done and will be analyzed at the next Data Institute training.

9. Information: FCS Survey Results—B.J. Hatcher

B.J. reviewed the FCS survey results with the Council.

10. Information: 2019-20 Budget and Cash Flow—Meshawn Simmons

Meshawn updated the Council on budget progress and cash flow.

11. Information: Business Services—Peter Sagebiel, Meshawn Simmons

Peter and Meshawn provided the Council with an update on revisions to Business Services for the 20/21 school year.

Action Items:

12. Action: Forest Charter School's 18/19 State Audit Report—Meshawn Simmons

Meshawn reviewed Forest Charter School's 18/19 State Audit Report with the Council, which included no findings.

Karen Fruchtenicht made a motion to accept Forest Charter School's 18/19 State Audit Report. Jennifer Sheffo seconded.

Ayes: Karen Fruchtenicht, Jennifer Sheffo, Dan Thiem, Jean Watson

Nays: None

13. Action: FCS Tobacco Policy—Peter Sagebiel

Peter reviewed FCS's Tobacco Policy with the Council.

Jennifer Sheffo made a motion to approve the FCS Tobacco Policy. Karen Fruchtenicht seconded.

Ayes: Karen Fruchtenicht, Jennifer Sheffo, Dan Thiem, Jean Watson

Nays: None

14. Director's Update—Peter Sagebiel

- Enrollment - currently 794, next school year's enrollment is looking good, lots of interest
- LCAP Training - already covered in LCAP update
- Real Estate - Attorneys are currently reviewing the NCLC lease and the Truckee lease renewal will arrive shortly.
- Coronavirus - Peter reviewed the information received at the County COE meeting and the governor's message which included strong governor support and virus mitigation measures.
- Science Fair - "Thank You!" to Nancy Markson and Bethany Knott for a successful fair
- Other - none

15. Information: Future Agenda Items

- One-Time Spending Funds (Peter and Meshawn)
- Student Achievement (monthly)
- Foundation Report (as needed)
- Action Plan Update (as needed)
- SB740
- Vaccination Law Updates
- 403-B
- Data Institute
- Lease Renewal (April-May)
- Enrollment Policy and Co-op Participation Policy Updates
- Job Descriptions and Salary Schedules

16. Information: Reminder of Future Meetings

Dates for the 2019/20 Charter Council meetings were set as follows:


2020: 4/21 (no Thiem), 5/18*, 5/19, 6/2**

***Special Meeting**

****Budget Meeting**

17. Action: Adjourn at 6:44 p.m.

Respectfully submitted:




April 21, 2020

Tita Fowler, Secretary

Date

Charter Council Approved:



Dan Thiem, Chair

April 21, 2020

Date