

Forest Charter School

Monthly Charter Council Meeting Minutes – October 13, 2020

5:00 p.m. Regular Session
****Virtual Meeting****

Council Members:

Dan Thiem, Chair
Karen Fruchtenicht, Vice Chair
Amea Medeiros, Parent Representative
Jennifer Sheffo, Parent Representative
Jean Watson, Parent Representative
Tita Fowler, Secretary

Minutes

Virtually Present: Dan Thiem, Peter Sagebiel, Katy Baggett, Janice Eggers, Tita Fowler, Karen Fruchtenicht, B.J. Hatcher, Amea Medeiros, Jennifer Sheffo, Meshawn Simmons, Dave Stanger, Paul Simoes, Jean Watson

1. **Call to Order: 5:04 pm**
2. **Roll Call: All Present (Dan Thiem, Karen Fruchtenicht, Amea Medeiros, Jennifer Sheffo, Jean Watson*arrived 5:43 pm*)**
3. **Information/Action: A and B may be considered for Consent Agenda—Meshawn Simmons**

October 13, 2020, Charter Council Agenda and September 21 and 22, 2020, Meeting Minutes and Warrants were presented for approval.

Jen Sheffo made a motion to approve the Consent Agenda. Karen Fruchtenicht seconded.

Ayes: Karen Fruchtenicht, Amea Medeiros, Jennifer Sheffo, Dan Thiem

Nays: None

4. **Discussion: Other**

None.

Information Items:

5. Information: Enrollment Strategy Based On SB 98--Peter Sagebiel

Peter informed the Council that no changes had been made to the current enrollment strategy. We are continuing our efforts to maintain enrollment of 790-795 students and are currently hovering around 770.

6. Information: FCS Learning Continuity and Attendance Plan Letter--Peter Sagebiel

Peter reviewed the Learning Continuity and Attendance plan feedback included in a letter from the County Office of Education. Feedback was positive with no recommendations, changes, or requests were noted.

7. Information: Student Achievement--B.J. Hatcher

B.J. reviewed NWEA testing information with the Council. He explained the importance of the local benchmark data as state testing results will be minimal. BJ also shared that most FCS students have taken the NWEA assessment.

8. Information: WASC Midterm Review--Peter Sagebiel, Paul Simoes

Peter and Paul reviewed the WASC goals with the Council and updated the Council on the review process as well as the virtual mid-term visit in late January 2021.

9. Information: Education Protection Account (EPA)--Meshawn Simmons

Meshawn reviewed the 2019-2020 EPA Actuals with the Council.

10. Information: Lending Options--Peter Sagebiel, Meshawn Simmons

Meshawn updated the Council on the lending options available and application for a no risk loan due October 23.

11. Information: 2020/21 Budget and Cash Flow--Meshawn Simmons

Meshawn provided the Council with a 20/21 Budget and Cash Flow update which shows that we are right on track and explained that only variance should be in spending as the funding is static.

12. Information: SB740 Update--Meshawn Simmons

Meshawn provided the Council with an update on SB740 including plans to apply for SB740 in February.

13. Information: 2019/20 Budget Actuals--Meshawn Simmons

Meshawn provided the Council with an update on the 2019/20 budget actuals.

Action Items:

14. Action: Program Options—Peter Sagebiel

Peter presented the Council with survey data and analysis for the current educational program as well as the data regarding potential program options (i.e. hybrid models). It was the recommendation to stay on full distance learning through the remainder of the semester and continue to look at transitional options for next semester. There was a theme in the survey that the hybrid models won't be substantively better returning to campus; most survey respondents felt that the current model is more supportive to students needs and safety. Discussion will continue on different program options

Amee Medeiros made a motion to stay on the current distance model for the remainder of the semester and reevaluate for the next semester. Jean Watson seconded.

Ayes: Karen Fruchtenicht, Amee Medeiros, Jennifer Sheffo, Dan Thiem, Jean Watson

Nays: None

15. Action: Health and Safety Protocol/K-2 Student Face Coverings Requirement—Peter Sagebiel

Peter reviewed survey results regarding TK/K-2 face coverings with the Council.

Jean Watson made a motion to approve making TK/K-2 face coverings mandatory while at any FCS learning center. Jen Sheffo seconded.

Ayes: Karen Fruchtenicht, Amee Medeiros, Jennifer Sheffo, Dan Thiem, Jean Watson

Nays: None

16. Action: 2020/21 FCS Salary Increases—Meshawn Simmons

Meshawn provided the Council with budget impact and requested staff receive 20/21 step increases previously put on hold.

Jean Watson made a motion to approve 20/21 retroactive salary increases. Karen Fruchtenicht seconded.

Ayes: Karen Fruchtenicht, Amee Medeiros, Jennifer Sheffo, Dan Thiem, Jean Watson

Nays: None

17. Director's Update—Peter Sagebiel

- Enrollment - Currently 770 and working on increasing to 795.
- Aplus - Peter is still meeting with various groups to help provide Charter support.
- New Data Analysis Program - Currently looking at a new data analysis group lead by a data scientist that, although costlier, will provide better data and professional training and support

- RAKE! - "Thank you!" Garden work was great!
- Other - Annual Giving Campaign has kicked off and while there are less donors so far the donations amounts have increased!

18. Information: Future Agenda Items

- One-Time Spending Funds (Peter and Meshawn)
- Student Achievement (monthly)
- Foundation Report (as needed)
- Action Plan Update (as needed)
- SB740
- Vaccination Law Updates
- 403-B
- Data Institute
- Lease Renewal (NCLC-Fall)
- K-2 Face Coverings
- Program Options
- Lending Options
- IIPP
- Enrollment Strategy
- Local Indicators (Spring)

19. Information: Reminder of Future Meetings

Dates for the 2020/21 Charter Council meetings were set as follows:

2020: 11/10, 12/7*, 12/8**

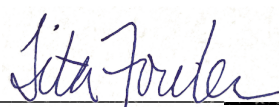
2021: 1/12, 2/9, 3/9, 4/20, 5/18, 6/14*, 6/15****

***Special Meeting**

****Budget Meeting**

20. Action: Adjourn at 6:39 p.m.

Respectfully submitted:

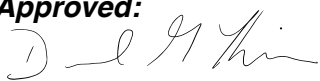


 Tita Fowler, Secretary

11/10/20

 Date

Charter Council Approved:



 Dan Thiem, Chair

11/24/20

 Date