

# NOTICE TO THE PUBLIC

To protect the community and slow the spread of COVID-19, Forest Charter School has temporarily closed the facility to the public effective March 18<sup>th</sup>, 2020.

## Regarding Forest Charter School Board Meetings

### EXECUTIVE ORDER N-29-20 TELECONFERENCE FLEXIBILITY

Board meetings are being held pursuant to the procedures established in Executive Order N-29-20 issued by California Governor Gavin Newsom on March 17, 2020. All board members may attend the meeting by teleconference. These meeting will be a virtual meeting only. The public may observe and address the meeting via Zoom.

### PUBLIC ACCESS TO THE FOREST CHARTER SCHOOL BOARD MEETINGS

The public will have access to the Forest Charter School Board meeting through Zoom Teleconferencing. For those individuals who wish to make a public comment, please do so through the Zoom meeting chat feature. A moderator for the meeting will read your comments for the record.

To join Zoom board meetings please reference the instructions on the Board Agenda which are posted at Forest Charter School or online at [www.forestcharter.com](http://www.forestcharter.com).

Forest Charter School's guest Wi-Fi network may be available within close range of the office at each learning center.

The network user ID is FC\_Public

The password is PineCedar2

We apologize for any inconvenience that result from the COVID-19 pandemic and appreciate your understanding. Please know that the safety of our students, staff and community are always our highest priority.

# Forest Charter School

470 Searls Avenue  
Nevada City, CA 95959

## Monthly Charter Council Meeting Agenda

April 21, 2020

5:00 p.m. Regular Session

**\*\*Virtual Meeting\*\***

Network User ID: FC\_Public

Network Password: PineCedar2

Dan Thiem, Chair Karen Fruchtenicht, Vice Chair <VACANT>, Parent Representative Jennifer Sheffo, Parent Representative Jean Watson, Parent Representative Tita Fowler, Secretary
---

### ANNOUNCEMENTS

#### 1. ANNOUNCEMENT: EXECUTIVE ORDER N-29-20 TELECONFERENCE FLEXIBILITY

This meeting is being held pursuant to the procedures established in Executive Order N-29-20 issued by California Governor Gavin Newsom on March 17, 2020. All board members may attend the meeting by teleconference. This meeting will be a virtual meeting only. The public may observe and address the meeting via Zoom.

#### 2. ANNOUNCEMENT: PUBLIC ACCESS TO THE FOREST CHARTER SCHOOL BOARD MEETING

The public will have access to the Forest Charter School board meeting through Zoom Teleconferencing. For those individuals who wish to make a public comment, please do so through the Zoom meeting chat feature. A moderator for the meeting will read your comments for the record.

#### 3. ANNOUNCEMENT: SHOULD THIS BOARD MEETING ENCOUNTER ANY SECURITY BREACH OR INAPPROPRIATE ISSUES, THE MEETING WILL BE ENDED IMMEDIATELY.

#### Join by Zoom:

<https://us02web.zoom.us/j/85755803383?pwd=UGdJZmc2WVJ3RjIjVGMG13T0thRUNKUT09>

Meeting ID: 857 5580 3383

Password: FCSCC4-17

#### Join by Phone: +1 669 900 9128 US

Meeting ID: 857 5580 3383

Password: 226363

## **AGENDA:**

- 1. Call to Order**
- 2. Roll Call**
- 3. Pledge of Allegiance**
- 4. Information/Action: A & B may be considered for Consent Agenda—Meshawn Simmons (E-Attachments)**
  - Should the Consent Agenda be approved?
    - A. Adoption of the April 21, 2020 Agenda (*page 2*)
    - B. March 3, 2020 Charter Council Meeting Minutes (*page 6*)
    - C. New Contracts (*page 10*)
    - D. Warrants (March) (*page 11*)

### **5. Discussion: Other**

This is an opportunity for members of the audience to address the Council on non-agendized items. Agendized items may be either addressed at this time or when the items come up for discussion.

The Council cannot discuss or take action on non-agendized items tonight, but items may be agendized at a later Council meeting for discussion and/or action. Public comments are limited to five minutes.

### **Discussion/Information Items:**

#### **6. Information: Forest Charter School's Response to COVID-19—Peter Sagebiel**

Peter will provide the Council with information on Forest Charter School's response to COVID-19.

#### **7. Information: Upcoming Charter Council Elections—Dan Thiem**

Dan will update the Council on the upcoming Charter Council elections. (Sheffo, Thiem, Watson)

#### **8. Information: Forest Charter 2019 LCAP Update—Peter Sagebiel**

Peter will provide the Council with an LCAP update.

#### **9. Information: Student Achievement—B.J. Hatcher, Peter Sagebiel**

BJ will provide the Council with an update on student achievement.

#### **10. Information: 2019/20 Budget and Cash Flow—Meshawn Simmons (*page 18*)**

Meshawn will update the Council on 2019/20 Budget items and Cash Flow.

**11. Information/Discussion: 2020/21 Adopted Budget—Meshawn Simmons**

Meshawn will discuss possible components of the 2020/21 Adopted Budget.

**12. Information: Business Services—Peter Sagebiel, Meshawn Simmons**

Peter and Meshawn will provide the Council with an update on FCS Business Services for the 2020/21 school year.

**13. Information/Discussion: Lease Renewals—Peter Sagebiel, Meshawn Simmons**

Peter and Meshawn will provide a progress update on the lease renewals for the Nevada City and Truckee Learning Centers.

**Action Items:**

**14. Action: 2020/21 FCS Salary Schedules—Meshawn Simmons**

*(page 21)*

- Should the Council approve the 2020/21 Salary Schedules?

**15. Action: Resolution for Approval—Peter Sagebiel**

*(page 31)*

- Should the Council approve the following Resolution?
  - Resolution # 1920-081-127: COVID 19

**16. Director's Update—Peter Sagebiel**

- Enrollment
- CTE for 2020-21
- Other

**17. Future Agenda Items**

- One-Time Spending Funds (Peter and Meshawn)
- Foundation Report (as needed)
- Action Plan Update (as needed)
- SB740
- Vaccination Law Updates
- 403-B
- Data Institute
- Lease Renewal (May-June)

**18. Information: Reminder of Future Meetings**

**2020: 4/21, 5/18\*, 5/19\*\*, 6/2**

**\*Special Meeting \*\*Budget Meeting**

## **19. Closed Session**

The Council will meet in Closed Session in compliance with the Brown Act restrictions to consider qualified matters of litigation, negotiations, student discipline, and/or personnel qualifications which are timely.

- Director's Evaluation

## **20. Report out on closed session**

## **21. Action: Adjourn**

# Forest Charter School

---

## Monthly Charter Council Meeting Minutes – March 10, 2020

**5:00 p.m. Regular Session**  
**470 Searls Avenue**  
**Room 7, Sequoia**  
**Nevada City, CA 95959**

### **Council Members:**

Dan Thiem, Chair  
Karen Fruchtenicht, Parent Representative  
<VACANT>, Parent Representative  
Jennifer Sheffo, Parent Representative  
Jean Watson, Parent Representative  
Tita Fowler, Secretary

### **Minutes**

**Present:** Dan Thiem, Peter Sagebiel, Katy Baggett, Tita Fowler, Janice Eggers (via teleconference, Truckee), Karen Fruchtenicht, B.J. Hatcher, Lindsay Mercado (via teleconference, Foresthill), Jennifer Sheffo, Meshawn Simmons, Paul Simoes, Dave Stanger, Christine Sween (via teleconference, Auburn), Jean Watson (via teleconference, Truckee)

#### **1. Call to Order: 5:14 pm**

#### **2. Learning Center Roll Call**

##### **Teleconference Attendance:**

- **Auburn - Christine Sween**
- **Foresthill - Lindsay Mercado**
- **Truckee - Janice Eggers, Jean Watson**

#### **3. Pledge of Allegiance**

#### **4. Information/Action: A, B, C, and D may be considered for Consent Agenda—Meshawn Simmons**

The March 10, 2020 Charter Council Agenda and February 4, 2020 Meeting Minutes, New Contracts and Warrants were presented for approval.

Karen Fruchtenicht made a motion to approve the Consent Agenda. Jennifer Sheffo seconded.

**Ayes:** Karen Fruchtenicht, Jen Sheffo, Dan Thiem, Jean Watson

**Nays:** None

**5. Discussion: Other**

None.

**Discussion/Information Items:**

**6. Discussion: Performance Review for the Executive Director—Dan Thiem**

Dan provided the Council with an update on the performance review of the Executive Director.

**7. Information: Forest Charter 2019 LCAP Update—Peter Sagebiel**

Peter provided the Council with an LCAP update which included review of actions in progress for the first two goals.

**8. Information: Student Achievement and Data Institute—B.J. Hatcher, Peter Sagebiel**

B.J. updated the Council on changes to the CAASPP testing dates. Math data collection has been done and will be analyzed at the next Data Institute training.

**9. Information: FCS Survey Results—B.J. Hatcher**

B.J. reviewed the FCS survey results with the Council.

**10. Information: 2019-20 Budget and Cash Flow—Meshawn Simmons**

Meshawn updated the Council on budget progress and cash flow.

**11. Information: Business Services—Peter Sagebiel, Meshawn Simmons**

Peter and Meshawn provided the Council with an update on revisions to Business Services for the 20/21 school year.

**Action Items:**

**12. Action: Forest Charter School's 18/19 State Audit Report—Meshawn Simmons**

Meshawn reviewed Forest Charter School's 18/19 State Audit Report with the Council, which included no findings.

Karen Fruchtenicht made a motion to accept Forest Charter School's 18/19 State Audit Report. Jennifer Sheffo seconded.

**Ayes:** Karen Fruchtenicht, Jennifer Sheffo, Dan Thiem, Jean Watson

**Nays:** None

**13. Action: FCS Tobacco Policy—Peter Sagebiel**

Peter reviewed FCS's Tobacco Policy with the Council.

Jennifer Sheffo made a motion to approve the FCS Tobacco Policy. Karen Fruchtenicht seconded.

**Ayes:** Karen Fruchtenicht, Jennifer Sheffo, Dan Thiem, Jean Watson

**Nays:** None

#### **14. Director's Update—Peter Sagebiel**

- Enrollment - currently 794, next school year's enrollment is looking good, lots of interest
- LCAP Training - already covered in LCAP update
- Real Estate - Attorneys are currently reviewing the NCLC lease and the Truckee lease renewal will arrive shortly.
- Coronavirus - Peter reviewed the information received at the County COE meeting and the governor's message which included strong governor support and virus mitigation measures.
- Science Fair - "Thank You!" to Nancy Markson and Bethany Knott for a successful fair
- Other - none

#### **15. Information: Future Agenda Items**

- One-Time Spending Funds (Peter and Meshawn)
- Student Achievement (monthly)
- Foundation Report (as needed)
- Action Plan Update (as needed)
- SB740
- Vaccination Law Updates
- 403-B
- Data Institute
- Lease Renewal (April-May)
- Enrollment Policy and Co-op Participation Policy Updates
- Job Descriptions and Salary Schedules

#### **16. Information: Reminder of Future Meetings**

Dates for the 2019/20 Charter Council meetings were set as follows:

**2020: 4/21 (no Thiem), 5/18\*, 5/19\*\*, 6/2**

**\*Special Meeting**

**\*\*Budget Meeting**

#### **17. Action: Adjourn at 6:44 p.m.**

***Respectfully submitted:***

---



Tita Fowler, Secretary

Date

***Charter Council Approved:***

\_\_\_\_\_  
Dan Thiem, Chair

\_\_\_\_\_  
Date

Contracts to be approved: (March 2020)

At-Will:

Stipends:

Hourly:

Merkley, Tori	\$315.00	Tutor
---------------	----------	-------

Checks Dated 03/01/2020 through 03/31/2020				
Check Number	Check Date	Pay to the Order of FF-RRRR-O000-SS-LLL-Y-GGGG-FFFF-RRR-DDDD	Expensed Amount	Check Amount
20-427558	03/10/2020	ANA B. MARTINEZ	Cancelled	461.36 *
<b>Cancel</b>	<b>1</b>	<b>461.36</b>	<b>Total Number of Checks</b>	<b>1</b>
				<b>.00</b>
20-479766	03/06/2020	AMAZON.COM AMAZON CAPITAL SERVICES INC	81-0009-4300-00-000-0-0000-2750-000-0000	681.23 .00
20-479772	03/06/2020	CALTRONICS BUSINESS SYSTEMS	81-0009-4300-00-000-0-0000-2750-000-0000	118.13 .00
20-479783	03/06/2020	OFFICE DEPOT	81-0009-4300-00-000-0-0000-2750-000-0000	424.67 .00
20-480235	03/13/2020	US BANK CORPORATE PAYMENT SYS	81-0009-4300-00-000-0-0000-2750-000-0000	211.69 .00
20-480574	03/20/2020	AMAZON.COM AMAZON CAPITAL SERVICES INC	81-0009-4300-00-000-0-0000-2750-000-0000	417.37 .00
20-479783	03/06/2020	OFFICE DEPOT	81-0009-4300-00-000-0-0000-2750-678-0000	148.93 .00
20-479766	03/06/2020	AMAZON.COM AMAZON CAPITAL SERVICES INC	81-0009-4300-00-000-0-0000-8100-000-0000	27.58 .00
20-479769	03/06/2020	B & C ACE HOME CENTER	81-0009-4300-00-000-0-0000-8100-000-0000	15.58 .00
20-479783	03/06/2020	OFFICE DEPOT	81-0009-4300-00-000-0-0000-8100-000-0000	28.97 .00
20-480225	03/13/2020	REED'S LOCKS INC	81-0009-4300-00-000-0-0000-8100-000-0000	73.82 .00
20-480576	03/20/2020	B & C ACE HOME CENTER	81-0009-4300-00-000-0-0000-8100-000-0000	26.27 .00
20-480605	03/20/2020	WAXIE SANITARY SUPPLY	81-0009-4300-00-000-0-0000-8100-000-0000	46.06 .00
20-479766	03/06/2020	AMAZON.COM AMAZON CAPITAL SERVICES INC	81-0009-4300-00-000-0-0000-8100-678-0000	43.32 .00
20-479770	03/06/2020	BINLEY, BROOK A	81-0009-4300-00-000-0-1110-1000-000-0000	58.40 .00
20-480213	03/13/2020	JULI MARKS	81-0009-4300-00-000-0-1110-1000-000-0000	25.45 .00
20-480221	03/13/2020	MOSDOS PRESS	81-0009-4300-00-000-0-1110-1000-000-0000	33.60 .00
20-480235	03/13/2020	US BANK CORPORATE PAYMENT SYS	81-0009-4300-00-000-0-1110-1000-000-0000	357.25 .00
20-480574	03/20/2020	AMAZON.COM AMAZON CAPITAL SERVICES INC	81-0009-4300-00-000-0-1110-1000-000-0000	552.46 .00
20-480585	03/20/2020	GALLAGHER, DANIELLE M	81-0009-4300-00-000-0-1110-1000-000-0000	8.00 .00
20-480589	03/20/2020	JENNIFER HOMAN	81-0009-4300-00-000-0-1110-1000-000-0000	110.34 .00

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

Checks Dated 03/01/2020 through 03/31/2020				
Check Number	Check Date	Pay to the Order of FF-RRRR-OOOO-SS-LLL-Y-GGGG-FFFF-RRR-DDDD	Expensed Amount	Check Amount
20-480592	03/20/2020	LEARNING WITHOUT TEARS 81-0009-4300-00-000-0-1110-1000-000-0000	32.00	.00
20-480574	03/20/2020	AMAZON.COM AMAZON CAPITAL SERVICES INC 81-0009-4300-00-000-0-1110-1000-674-0000	120.41	.00
20-480602	03/20/2020	STUDIES WEEKLY 81-0009-4300-00-000-0-1110-1000-674-0000	32.20	.00
20-480588	03/20/2020	JA FOOD SERVICE CORP 81-0009-4700-00-000-0-0000-3700-000-0000	864.50	.00
20-480600	03/20/2020	SPD MARKET-NEVADA CITY ACCT 81-0009-4700-00-000-0-0000-3700-000-0000	45.42	.00
20-480219	03/13/2020	MIC WRIGHT SPECIALTY 81-0009-5400-00-000-0-0000-2750-000-0000	2,972.88	.00
20-479787	03/06/2020	SOUTHWEST GAS CORPORATION 81-0009-5510-00-000-0-0000-8140-000-0000	344.46	.00
20-480603	03/20/2020	TRUCKEE DONNER PUBLIC UTILITY REMITTANCE CENTER 81-0009-5520-00-000-0-0000-8140-000-0000	628.24	.00
20-480237	03/13/2020	WASTE MANAGEMENT 81-0009-5570-00-000-0-0000-8100-000-0000	273.49	.00
20-479772	03/06/2020	CALTRONICS BUSINESS SYSTEMS 81-0009-5600-00-000-0-0000-2740-000-0000	103.64	.00
20-479773	03/06/2020	DE LAGE LANDEN FINCL SRV INC 81-0009-5600-00-000-0-0000-2740-000-0000	1,200.29	.00
20-480578	03/20/2020	CALTRONICS BUSINESS SYSTEMS 81-0009-5600-00-000-0-0000-2740-000-0000	1,208.35	.00
20-480582	03/20/2020	DE LAGE LANDEN FINCL SRV INC 81-0009-5600-00-000-0-0000-2740-000-0000	190.28	.00
20-479784	03/06/2020	PIONEER COMMERCE CENTER 81-0009-5600-00-000-0-0000-8700-000-0000	447.60	.00
20-480579	03/20/2020	CANYON VIEW ASSEMBLY 81-0009-5600-00-000-0-0000-8700-000-0000	1,000.00	.00
20-480594	03/20/2020	MASTERS COURT TRUST 81-0009-5600-00-000-0-0000-8700-000-0000	952.86	.00
20-480595	03/20/2020	NEVADA CITY SCHOOL DISTRICT 81-0009-5600-00-000-0-0000-8700-000-0000	13,750.00	.00
20-480598	03/20/2020	PIONEER COMMERCE CENTER 81-0009-5600-00-000-0-0000-8700-000-0000	13,593.75	.00
20-480193	03/13/2020	ABSOLUTE COMM SOLUTIONS 81-0009-5800-00-000-0-0000-2740-000-0000	396.26	.00
20-479771	03/06/2020	BRUCE MAIRS 81-0009-5800-00-000-0-0000-8100-000-0000	1,680.00	.00
20-480201	03/13/2020	CAMERON BYERS 81-0009-5800-00-000-0-0000-8100-000-0000	200.00	.00
20-480210	03/13/2020	HILLCREST CONSTRUCTION 81-0009-5800-00-000-0-0000-8100-000-0000	1,785.00	.00
20-480225	03/13/2020	REED'S LOCKS INC 81-0009-5800-00-000-0-0000-8100-000-0000	419.65	.00
20-480233	03/13/2020	THE CLEANING SOLUTION 81-0009-5800-00-000-0-0000-8100-000-0000	2,207.50	.00

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

## Checks Dated 03/01/2020 through 03/31/2020

Check Number	Check Date	Pay to the Order of FF-RRRR-OOOO-SS-LLL-Y-GGGG-FFFF-RRR-DDDD	Expensed Amount	Check Amount
20-480235	03/13/2020	US BANK CORPORATE PAYMENT SYS 81-0009-5800-00-000-0-0000-8100-000-0000	2,055.91	.00
20-480573	03/20/2020	ACCLAIM! SIGNS 81-0009-5800-00-000-0-0000-8100-000-0000	97.64	.00
20-480590	03/20/2020	JUSTINE LEYBA'S HOUSE CLEANING 81-0009-5800-00-000-0-0000-8100-000-0000	521.25	.00
20-479765	03/06/2020	4 ELEMENTS EARTH EDUCATION INC 81-0009-5800-00-000-0-1110-1000-000-0000	250.00	.00
20-479767	03/06/2020	ARTsCOOL 81-0009-5800-00-000-0-1110-1000-000-0000	750.00	.00
20-479768	03/06/2020	AUBURN GYMNASTICS CENTER 81-0009-5800-00-000-0-1110-1000-000-0000	540.00	.00
20-479774	03/06/2020	EXTREME GYMNASTICS INC 81-0009-5800-00-000-0-1110-1000-000-0000	83.00	.00
20-479779	03/06/2020	LINDA COUPER 81-0009-5800-00-000-0-1110-1000-000-0000	578.00	.00
20-479780	03/06/2020	LITTLE BIRD MUSIC 81-0009-5800-00-000-0-1110-1000-000-0000	256.00	.00
20-479782	03/06/2020	NORTHERN SIERRA AQUATICS 81-0009-5800-00-000-0-1110-1000-000-0000	128.00	.00
20-479786	03/06/2020	RICHARD T KIRKPATRICK 81-0009-5800-00-000-0-1110-1000-000-0000	240.00	.00
20-479788	03/06/2020	STEWARD SHIP 81-0009-5800-00-000-0-1110-1000-000-0000	521.65	.00
20-479789	03/06/2020	TERESA OAKES 81-0009-5800-00-000-0-1110-1000-000-0000	668.75	.00
20-479790	03/06/2020	WARM WATER FITNESS 81-0009-5800-00-000-0-1110-1000-000-0000	160.00	.00
20-480195	03/13/2020	ANDREA FOX 81-0009-5800-00-000-0-1110-1000-000-0000	480.00	.00
20-480197	03/13/2020	AUBURN SKI CLUB 81-0009-5800-00-000-0-1110-1000-000-0000	255.00	.00
20-480198	03/13/2020	BALLET REJOICE SCHOOL FOR THE ARTS 81-0009-5800-00-000-0-1110-1000-000-0000	400.00	.00
20-480202	03/13/2020	CLAUDIA C JEFFERS DBA MUD HUT 81-0009-5800-00-000-0-1110-1000-000-0000	500.00	.00
20-480203	03/13/2020	CLEVER MINDS 81-0009-5800-00-000-0-1110-1000-000-0000	130.00	.00
20-480204	03/13/2020	COMMUNICATION TOOLS 81-0009-5800-00-000-0-1110-1000-000-0000	2,611.18	.00
20-480205	03/13/2020	DENISE WEY 81-0009-5800-00-000-0-1110-1000-000-0000	560.00	.00
20-480206	03/13/2020	EDGENUITY INC 81-0009-5800-00-000-0-1110-1000-000-0000	975.00	.00
20-480208	03/13/2020	GOLD COUNTRY GYMNASTICS 81-0009-5800-00-000-0-1110-1000-000-0000	606.00	.00

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE

Page 3 of 7

## Checks Dated 03/01/2020 through 03/31/2020

Check Number	Check Date	Pay to the Order of FF-RRRR-OOOO-SS-LLL-Y-GGGG-FFFF-RRR-DDDD	Expensed Amount	Check Amount
20-480209	03/13/2020	HAFDIS TRAUSTADOTTIR 81-0009-5800-00-000-0-1110-1000-000-0000	665.00	.00
20-480212	03/13/2020	JUANITA Q MCCREERY 81-0009-5800-00-000-0-1110-1000-000-0000	770.00	.00
20-480214	03/13/2020	KARINA L WAHLMAN MY FATHERS LANDS TRNG CNTR 81-0009-5800-00-000-0-1110-1000-000-0000	220.00	.00
20-480215	03/13/2020	KARLA A RAUBITSCHEK ONE II ONE MATH TUTORING 81-0009-5800-00-000-0-1110-1000-000-0000	157.50	.00
20-480216	03/13/2020	KRISTINE A CORDELL 81-0009-5800-00-000-0-1110-1000-000-0000	460.00	.00
20-480217	03/13/2020	LISA STEWART 81-0009-5800-00-000-0-1110-1000-000-0000	190.00	.00
20-480220	03/13/2020	MIYAGI GYMNASTICS ACADEMY INC 81-0009-5800-00-000-0-1110-1000-000-0000	385.00	.00
20-480222	03/13/2020	NEVADA CITY BALLET ACADEMY 81-0009-5800-00-000-0-1110-1000-000-0000	385.00	.00
20-480223	03/13/2020	PHILLIPS SCHOOL OF KUNG FU SAN SOO 81-0009-5800-00-000-0-1110-1000-000-0000	85.00	.00
20-480226	03/13/2020	ROBIN CAMINITI 81-0009-5800-00-000-0-1110-1000-000-0000	1,200.00	.00
20-480227	03/13/2020	ROSE-MAY MICKELSON 81-0009-5800-00-000-0-1110-1000-000-0000	75.00	.00
20-480228	03/13/2020	SEAN BIANCO 81-0009-5800-00-000-0-1110-1000-000-0000	360.00	.00
20-480231	03/13/2020	TAHOE TUTORING 81-0009-5800-00-000-0-1110-1000-000-0000	213.75	.00
20-480232	03/13/2020	TEAMWORK EQUINE SERVICES 81-0009-5800-00-000-0-1110-1000-000-0000	180.00	.00
20-480234	03/13/2020	TUTORING SRVCS BY MEG CUTIGNI 81-0009-5800-00-000-0-1110-1000-000-0000	3,740.00	.00
20-480235	03/13/2020	US BANK CORPORATE PAYMENT SYS 81-0009-5800-00-000-0-1110-1000-000-0000	400.94	.00
20-480236	03/13/2020	VICTORIA GARRETT 81-0009-5800-00-000-0-1110-1000-000-0000	520.00	.00
20-480580	03/20/2020	CARRIE A CUMMINS 81-0009-5800-00-000-0-1110-1000-000-0000	1,220.00	.00
20-480581	03/20/2020	CLEVER MINDS 81-0009-5800-00-000-0-1110-1000-000-0000	750.00	.00
20-480583	03/20/2020	ELIZABETH BROWN 81-0009-5800-00-000-0-1110-1000-000-0000	880.00	.00
20-480586	03/20/2020	GRASS VALLEY CROSSFIT 81-0009-5800-00-000-0-1110-1000-000-0000	87.50	.00
20-480587	03/20/2020	INSPIRE LEARNING ACADEMY 81-0009-5800-00-000-0-1110-1000-000-0000	371.78	.00
20-480591	03/20/2020	KEN WILER 81-0009-5800-00-000-0-1110-1000-000-0000	580.00	.00

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE

Page 4 of 7

Checks Dated 03/01/2020 through 03/31/2020				
Check Number	Check Date	Pay to the Order of FF-RRRR-O000-SS-LLL-Y-GGGG-FFFF-RRR-DDDD	Expensed Amount	Check Amount
20-480593	03/20/2020	MARGARET JOHNSON 81-0009-5800-00-000-0-1110-1000-000-0000	775.00	.00
20-480601	03/20/2020	STACEY ANDERSON 81-0009-5800-00-000-0-1110-1000-000-0000	240.00	.00
20-480858	03/27/2020	STACEY ANDERSON 81-0009-5800-00-000-0-1110-1000-000-0000	385.00	.00
20-479775	03/06/2020	FOREST CHARTER SCHOOL REVOLVING CASH ACCOUNT 81-0009-5800-00-000-0-1110-1000-674-0000	22.50	.00
20-479788	03/06/2020	STEWARD SHIP 81-0009-5800-00-000-0-1110-1000-674-0000	256.67	.00
20-480204	03/13/2020	COMMUNICATION TOOLS 81-0009-5800-00-000-0-1110-1000-674-0000	640.00	.00
20-480212	03/13/2020	JUANITA Q MCCREERY 81-0009-5800-00-000-0-1110-1000-674-0000	595.00	.00
20-480215	03/13/2020	KARLA A RAUBITSCHEK ONE II ONE MATH TUTORING 81-0009-5800-00-000-0-1110-1000-674-0000	210.00	.00
20-480235	03/13/2020	US BANK CORPORATE PAYMENT SYS 81-0009-5800-00-000-0-1110-1000-674-0000	15.95	.00
20-480587	03/20/2020	INSPIRE LEARNING ACADEMY 81-0009-5800-00-000-0-1110-1000-674-0000	677.58	.00
20-480199	03/13/2020	BEFORE THE MOVIE INC 81-0009-5801-00-000-0-0000-2750-000-0000	179.00	.00
20-480597	03/20/2020	PARENTS RESOURCE GUIDE 81-0009-5801-00-000-0-0000-2750-000-0000	1,476.00	.00
20-480606	03/20/2020	YP LLC 81-0009-5801-00-000-0-0000-2750-000-0000	.52	.00
20-480238	03/13/2020	YOUNG MINNEY CORR LLP 81-0009-5802-00-000-0-0000-2750-000-0000	162.45	.00
20-480599	03/20/2020	SCHOOL PATHWAYS LLC 81-0009-5806-00-000-0-0000-2740-000-0000	2,500.60	.00
20-480235	03/13/2020	US BANK CORPORATE PAYMENT SYS 81-0009-5920-00-000-0-0000-2740-000-0000	15.05	.00
20-480600	03/20/2020	SPD MARKET-NEVADA CITY ACCT 81-0009-5920-00-000-0-0000-2740-000-0000	55.60	.00
20-480196	03/13/2020	AT&T 81-0009-5930-00-000-0-0000-2740-000-0000	73.45	.00
20-480229	03/13/2020	SEBASTIAN 81-0009-5930-00-000-0-0000-2740-000-0000	150.66	.00
20-480575	03/20/2020	AT&T 81-0009-5930-00-000-0-0000-2740-000-0000	198.62	.00
20-480604	03/20/2020	WAVE 81-0009-5930-00-000-0-0000-2740-000-0000	264.77	.00
20-480224	03/13/2020	PLAYPOWER LT FARMINGTON INC 81-0009-6400-00-000-0-1110-1000-000-0000	8,948.13	.00
20-480235	03/13/2020	US BANK CORPORATE PAYMENT SYS 81-0009-6400-00-000-0-1110-1000-000-0000	3,060.00	.00

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

Checks Dated 03/01/2020 through 03/31/2020				
Check Number	Check Date	Pay to the Order of FF-RRRR-O000-SS-LLL-Y-GGGG-FFFF-RRR-DDDD	Expensed Amount	Check Amount
20-479766	03/06/2020	AMAZON.COM AMAZON CAPITAL SERVICES INC 81-1100-4300-00-000-0-1110-1000-000-0000	2,444.78	.00
20-479776	03/06/2020	INSTITUTE FOR EXCELLENCE IN WRITING 81-1100-4300-00-000-0-1110-1000-000-0000	59.11	.00
20-479778	03/06/2020	KIWICO INC 81-1100-4300-00-000-0-1110-1000-000-0000	687.92	.00
20-479781	03/06/2020	MCGRAW-HILL EDUCATION INC 81-1100-4300-00-000-0-1110-1000-000-0000	79.45	.00
20-479783	03/06/2020	OFFICE DEPOT 81-1100-4300-00-000-0-1110-1000-000-0000	63.22	.00
20-480194	03/13/2020	AMAZON.COM AMAZON CAPITAL SERVICES INC 81-1100-4300-00-000-0-1110-1000-000-0000	344.92	.00
20-480200	03/13/2020	BLICK ART MATERIALS 81-1100-4300-00-000-0-1110-1000-000-0000	532.30	.00
20-480218	03/13/2020	MCGRAW-HILL EDUCATION INC 81-1100-4300-00-000-0-1110-1000-000-0000	55.16	.00
20-480230	03/13/2020	STAPLES ADVANTAGE 81-1100-4300-00-000-0-1110-1000-000-0000	10.51	.00
20-480235	03/13/2020	US BANK CORPORATE PAYMENT SYS 81-1100-4300-00-000-0-1110-1000-000-0000	822.14	.00
20-480574	03/20/2020	AMAZON.COM AMAZON CAPITAL SERVICES INC 81-1100-4300-00-000-0-1110-1000-000-0000	427.60	.00
20-480596	03/20/2020	OFFICE DEPOT 81-1100-4300-00-000-0-1110-1000-000-0000	15.82	.00
20-480235	03/13/2020	US BANK CORPORATE PAYMENT SYS 81-1100-5800-00-000-0-1110-1000-000-0000	1,249.69	.00
20-480577	03/20/2020	BYU CONTINUING EDUCATION 81-1100-5800-00-000-0-1110-1000-000-0000	2,441.00	.00
20-480235	03/13/2020	US BANK CORPORATE PAYMENT SYS 81-1100-5871-00-000-0-1110-1000-000-0000	24.25	.00
20-479766	03/06/2020	AMAZON.COM AMAZON CAPITAL SERVICES INC 81-6300-4300-00-000-0-1110-1000-000-0000	43.76	.00
20-479785	03/06/2020	RAINBOW RESOURCE CENTER 81-6300-4300-00-000-0-1110-1000-000-0000	382.76	.00
20-479791	03/06/2020	ZANER-BLOSER 81-6300-4300-00-000-0-1110-1000-000-0000	54.17	.00
20-480194	03/13/2020	AMAZON.COM AMAZON CAPITAL SERVICES INC 81-6300-4300-00-000-0-1110-1000-000-0000	56.24	.00
20-480211	03/13/2020	JACKRIS PUBLISHING 81-6300-4300-00-000-0-1110-1000-000-0000	63.54	.00
20-480221	03/13/2020	MOSDOS PRESS 81-6300-4300-00-000-0-1110-1000-000-0000	33.60	.00

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.



**Checks Dated 03/01/2020 through 03/31/2020**

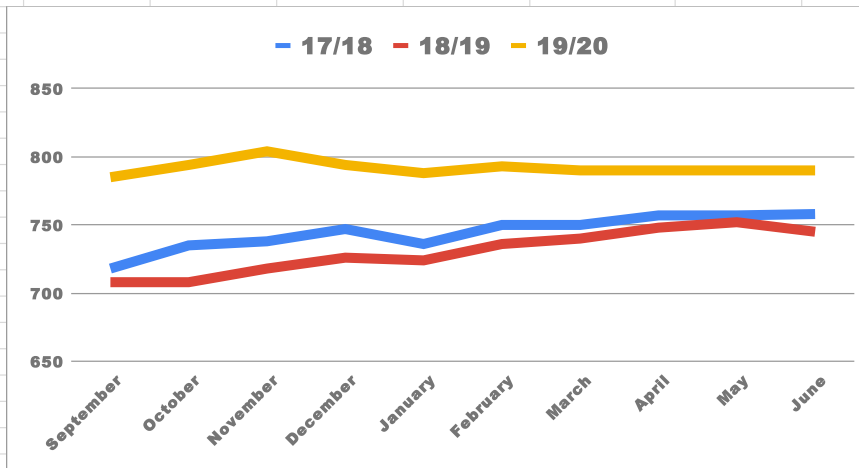
Check Number	Check Date	Pay to the Order of FF-RRRR-OOOO-SS-LLL-Y-GGGG-FFFF-RRR-DDDD	Expensed Amount	Check Amount
20-480235	03/13/2020	US BANK CORPORATE PAYMENT SYS 81-6300-4300-00-000-0-1110-1000-000-0000	118.80	.00
20-480574	03/20/2020	AMAZON.COM AMAZON CAPITAL SERVICES INC 81-6300-4300-00-000-0-1110-1000-000-0000	55.54	.00
20-480584	03/20/2020	EPS/LITERACY AND INTERVENTION 81-6300-4300-00-000-0-1110-1000-000-0000	84.96	.00
20-480859	03/27/2020	STEPHENS EDUCATIONAL SERVICES DBA ESSENTIALS IN WRITING 81-6300-4300-00-000-0-1110-1000-000-0000	213.15	.00
20-479783	03/06/2020	OFFICE DEPOT 81-6500-4300-00-000-0-5770-1190-000-0000	5.30	.00
20-480207	03/13/2020	ENABLING DEVICES INC. 81-6500-4300-00-000-0-5770-1190-000-0000	514.50	.00
20-480235	03/13/2020	US BANK CORPORATE PAYMENT SYS 81-6500-4300-00-000-0-5770-1190-000-0000	78.30	.00
20-479789	03/06/2020	TERESA OAKES 81-7510-5800-00-000-0-1110-1000-000-0000	368.75	.00
20-479777	03/06/2020	JUSTINE LEYBA'S HOUSE CLEANING Cancelled		1,216.25 *
<b>Cancel</b>	1	1,216.25		
<b>Total Number of Checks</b>			<b>109</b>	<b>107,355.54</b>

**Fund Recap**

Fund	Description	Check Count	Expensed Amount
81	FOREST CHARTER SCHOOL	108	107,355.54
	Total Number of Checks	<b>108</b>	107,355.54
	Less Unpaid Tax Liability		96.41-
	<b>Net (Check Amount)</b>		<b>107,259.13</b>

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

2017/2018				2018/2019				2019/2020			
17/18	ADA	Enrolled	% Apportionment	18/19	ADA	Enrolled	% Apportionment	18/19	ADA	Enrolled	% Apportionment
September	692.82	718	99.23%	September	681.71	708	99.03%	September	745.71	785	99.02%
October	715.4	735	98.78%	October	699.45	708	99.25%	October	778	794	99.22%
November	721.93	738	98.65%	November	703.2	718	98.57%	November	781.87	804	98.77%
December	727.94	747	98.09%	December	711.06	726	98.02%	December	787.38	794	98.60%
January	729.79	736	98.31%	January	712.21	724	98.39%	January	782.13	788	98.60%
February	719.79	750	97.14%	February	701.74	736	97.62%	February	765.16	793	98.72%
March	730.73	750	98.20%	March	722.53	740	98.01%	March	773	790	
April	743.1	757	98.73%	April	737.65	748	98.19%	April	773	790	
May	744.67	757	98.35%	May	738.87	752	98.19%	May	773	790	
June	747.96	758	98.76%	June	728.88	745	97.73%	June	773	790	
P1	714.15		98.70%	P1	698.57	722	98.75	P1	773.18	831	98.77
P2	722.63		98.39%	P2	708.77	725	98.5	P2	773.13	790	98.85
Annual	727.99		98.44%	Annual	713.73	725	98.30%	Annual	773.26	791.8	



**FOREST CHARTER SCHOOL FY 19-20**

4/15/20

<b>Object</b>		<b>Revised Budget</b>	<b>Revenue</b>	<b>% Rcvd</b>
<b>Total Year To Date Revenues</b>		8,718,505	5,568,577	64%
<b>Object</b>	<b>Description</b>	<b>Revised Budget</b>	<b>Actual</b>	<b>% Used</b>
<b>Total Certificated Salaries</b>		3,431,551	2,616,748	76%
<b>Total Classified Salaries</b>		884,244	659,865	75%
<b>Total Employee Benefits</b>		1,681,187	872,890	52%
	4300 MATERIALS AND SUPPLIES	251,057	172,412	69%
	4400 NON-CAPITALIZED EQUIPMENT	21,838	9,810	45%
	4700 FOOD	6,500	5,777	89%
<b>Total Books and Supplies</b>		279,395	187,999	67%
<b>Services and Other Operating Expenditures</b>				
	5100 SUBAGREEMENTS FOR SERVICES	901,390	725,242	80%
	5210 CONFERENCE	9,000	6,080	68%
	5220 MILEAGE REIMBURSEMENT	300	131	44%
<b>Expenditure Detail (continued)</b>				
<b>Services and Other Operating Expenditures (continued)</b>				
	5300 DUES AND MEMBERSHIP	17,000	7,110	42%
	5400 INSURANCE	25,000	26,951	108%
	5510 GAS/HEATING FUEL	7,000	5,808	83%
	5520 ELECTRICITY	19,000	14,945	79%
	5540 WATER	9,000	7,446	83%
	5550 SEWER	1,000	360	36%
	5570 GARBAGE	4,000	2,619	65%
	5600 RENT,LEASES,REPAIRS/NON-CAP IM	397,438	324,911	82%
	5800 SERVICES & OPERATING EXPENSES	430,338	333,343	77%
	5801 ADVERTISING	8,500	5,932	70%
	5802 LEGAL FEES	15,000	10,578	71%
	5806 DATA PROCESSING SERVICES	27,500	17,797	65%
	5840 FINGERPRINTING	1,800	597	33%
	5850 OVERSIGHT	74,557		0%
	5852 BUSINESS SERVICES	260,949		0%
	5871 FIELD TRIP CONTRACT/EXPENSE	8,000	844	11%
	5920 POSTAGE/SHIPPING (OUT)	4,000	1,366	34%
	5930 TELEPHONE	12,500	13,157	105%
	5940 INTERNET	1,000		0%
<b>Total Services and Other Operating Expenditures</b>		2,234,272	1,505,213	
<b>Total Year To Date Expenditures</b>		<b>8,519,649</b>	<b>5,888,729</b>	<b>69%</b>

CASH FLOW REPORT 2019-20

PROJECTED YEAR BUDGET Descriptions	2019-20	Current or Revised Budget 2019-20	Original Budget 2019-20	2019-20								Total Jul-Jan	2019-20					Total Jul-Jun	2019-20 Accrue	Other Adjustments Explain	Cash & Accrual Total	Diff. s/b \$0
				July	August	September	October	November	December	January	February		March	April	May	June						
Beginning Cash Balance	1,419,242	1,303,513	1,303,513	1,419,242	1,497,627	1,394,601	1,703,096	1,558,570	1,271,400	1,584,050	1,340,322	1,340,322	1,188,468	1,634,919	1,631,053	1,492,113	2,160,670	2,160,670	1,455,776	1,419,242		
<b>RECEIPTS</b>																						
Prop Tax 8020-8079	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
State Aid (Appx 8010-8019)	6,474,744	6,065,481	233,643	233,643	737,301	420,557	420,557	420,557	420,557	2,886,815	485,270	909,148	550,000	550,000	1,093,511	6,474,744	0	0	0	6,474,744	0	
RL Trf & PERS 8080-8099	980,924	791,702	0	0	48,264	96,528	0	316,744	144,015	605,551	67,955	144,015	76,060	87,343	980,924	0	0	0	0	980,924	0	
<b>Total 8010-8099</b>	<b>7,455,668</b>	<b>6,857,183</b>	<b>233,643</b>	<b>233,643</b>	<b>785,565</b>	<b>517,085</b>	<b>420,557</b>	<b>737,301</b>	<b>564,572</b>	<b>3,492,366</b>	<b>485,270</b>	<b>977,103</b>	<b>694,015</b>	<b>626,060</b>	<b>1,180,854</b>	<b>7,455,668</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>7,455,668</b>	<b>0</b>	
Federal Reven 8100-8299	137,600	137,600	0	0	0	0	0	0	0	0	0	0	0	137,600	137,600	0	0	0	0	137,600	0	
Other State Re 8300-8599	1,045,906	626,316	11,719	11,301	27,231	20,308	21,038	250,954	45,229	387,780	36,239	32,119	0	0	456,138	589,768	0	0	0	1,045,906	0	
Other Local Re 8600-8799	79,301	56,100	0	0	33,289	23,778	43,984	3,766	20,717	125,534	30,764	33,521	0	0	189,819	(110,518)	0	0	0	79,301	0	
Transfers In 8910-8929	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Sources 8931-8979	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Contributions 8980-8999	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
<b>TOTAL RECEIPTS</b>	<b>8,718,475</b>	<b>7,677,199</b>	<b>245,362</b>	<b>244,944</b>	<b>846,085</b>	<b>561,171</b>	<b>485,579</b>	<b>992,021</b>	<b>630,518</b>	<b>4,005,680</b>	<b>516,034</b>	<b>1,046,863</b>	<b>726,134</b>	<b>626,060</b>	<b>1,318,454</b>	<b>8,239,225</b>	<b>479,250</b>	<b>0</b>	<b>0</b>	<b>8,718,475</b>	<b>0</b>	
<b>DISBURSEMENTS</b>																						
Cert Salaries 1000-1999	3,431,551	3,306,340	55,000	296,427	296,427	296,427	303,907	303,907	303,907	1,856,002	322,000	322,000	325,000	325,000	281,549	3,431,551	0	0	0	3,431,551	0	
Actuals			50,769	165,132	308,373	314,200	319,192	351,227	322,000	1,830,893	325,804	325,049	325,000	325,000	281,549	3,735,295	0	0	0	4,991,892	0	
Classified Sala 2000-2999	884,244	736,066	50,107	73,687	73,687	73,687	64,802	64,802	64,802	465,574	75,000	75,000	75,000	75,000	75,000	840,574	43,670	0	0	884,244	0	
Actuals			29,068	48,623	71,555	80,574	74,806	85,728	74,902	465,256	80,594	76,370	75,000	75,000	75,000	922,122	0	0	0	1,223,493	0	
Empl Benefits 3000-3999	1,681,188	1,317,250	81,257	140,099	140,099	140,099	102,587	102,587	102,587	809,315	102,587	105,000	105,000	105,000	105,000	1,331,902	349,286	0	0	1,681,188	0	
Actuals			31,156	67,011	98,845	102,555	107,375	110,725	103,295	620,962	104,818	103,840	105,000	105,000	105,000	1,247,915	0	0	0	1,666,755	0	
Supplies 4000-4999	279,395	259,974	21,665	21,665	21,665	21,665	23,000	15,000	15,000	139,658	15,000	15,000	25,000	10,000	10,000	214,658	64,737	0	0	279,395	0	
Actuals			18	21,572	36,547	48,989	12,781	12,507	13,153	145,567	15,758	11,751	25,000	10,000	10,000	231,229	0	0	0	287,980	0	
Services 5000-5999	2,234,272	1,987,416	165,618	165,618	165,618	165,618	165,618	64,802	165,618	1,058,510	150,000	100,000	200,000	250,000	125,000	1,883,510	350,762	0	0	2,234,272	0	
Actuals			159,354	124,548	164,277	153,022	147,513	117,983	315,679	1,182,376	140,944	83,497	200,000	250,000	125,000	2,297,496	0	0	0	2,234,272	0	
<b>TOTAL Est.</b>										4,329,060						7,702,196						
<b>TOTAL Actual 4000-5999</b>	<b>8,510,650</b>	<b>2,247,390</b>	<b>270,365</b>	<b>426,886</b>	<b>679,597</b>	<b>699,340</b>	<b>661,667</b>	<b>678,170</b>	<b>829,029</b>	<b>4,245,054</b>	<b>667,918</b>	<b>600,508</b>	<b>730,000</b>	<b>765,000</b>	<b>596,549</b>	<b>8,434,058</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>8,170,121</b>	<b>0</b>	
Capital Outlays 6000-6999	9,000	0	0	0	0	0	0	0	0	0	0	12,008	0	0	0	12,008	(3,008)	0	0	9,000	0	
Other Outgo 7000-7399	0	89,813	6,801	6,801	6,801	6,801	6,801	0	0	34,005	0	0	0	0	0	34,005	(34,005)	0	0	0	0	
Trf of Indirect 7300-7399	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Debt Service 7400-7499	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
<b>Total 7000-7499</b>	<b>8290</b>	<b>89,813</b>	<b>6,801</b>	<b>6,801</b>	<b>6,801</b>	<b>6,801</b>	<b>6,801</b>	<b>0</b>	<b>0</b>	<b>34,005</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>34,005</b>	<b>(34,005)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	
Interfund Trans 7600-7629	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Financing Uses 7630-7699	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Trans 9640	9640	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
<b>TOTAL DISBURSEMENTS</b>	<b>8,519,650</b>	<b>7,696,859</b>	<b>277,166</b>	<b>433,687</b>	<b>686,398</b>	<b>706,141</b>	<b>668,468</b>	<b>678,170</b>	<b>829,029</b>	<b>4,279,059</b>	<b>667,918</b>	<b>600,508</b>	<b>730,000</b>	<b>765,000</b>	<b>596,549</b>	<b>8,468,063</b>	<b>771,441</b>	<b>0</b>	<b>0</b>	<b>8,519,650</b>	<b>0</b>	
<b>CURR YR NET INC/DEC</b>	<b>198,825</b>	<b>(19,660)</b>	<b>(31,804)</b>	<b>(188,743)</b>	<b>159,687</b>	<b>(144,970)</b>	<b>(182,889)</b>	<b>313,851</b>	<b>(198,511)</b>	<b>(273,379)</b>	<b>(151,884)</b>	<b>446,355</b>	<b>(3,866)</b>	<b>(138,940)</b>	<b>721,905</b>	<b>(228,838)</b>	<b>(292,191)</b>	<b>0</b>	<b>0</b>	<b>198,825</b>	<b>0</b>	
<b>PR YR TRANSACTIONS</b>																						
Revolving Casf 91xx	(2,600)	2,600	0	0	0	0	0	0	0	0	0	0	0	0	0	0	(2,600)	0	0	(2,600)	0	
Accounts Rece 92xx	(360,927)	494,332	96,446	91,748	148,535	0	5,020	(1,231)	(45,229)	295,289	0	0	0	0	0	295,289	(656,216)	0	0	(360,927)	0	
Due From 9310	(53,348)	0	0	0	0	0	0	0	0	0	0	0	0	0	(53,348)	0	0	0	0	(53,348)	0	
Prepays 9330/9331	(42,147)	53,348	42,147	0	0	0	0	0	0	42,147	0	0	0	0	0	42,147	(84,294)	0	0	(42,147)	0	
<b>Accounts Rec 9120-9499</b>	<b>(459,022)</b>	<b>550,280</b>	<b>138,593</b>	<b>91,748</b>	<b>148,535</b>	<b>0</b>	<b>5,020</b>	<b>(1,231)</b>	<b>(45,229)</b>	<b>337,436</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>(53,348)</b>	<b>284,088</b>	<b>(743,110)</b>	<b>0</b>	<b>0</b>	<b>(459,022)</b>	<b>0</b>	
Accounts Paya 9500-10, 9560	187,556	476,833	(28,404)	(6,031)	273	444	(109,301)	30	12	(142,977)	30	96	0	0	0	(142,851)	330,407	0	0	187,556	0	
H&W Payable / 9511-9525	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Due to Grantor: 9590	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Due To 9610	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
<b>Accounts Pay: 9500-9630</b>	<b>187,556</b>	<b>476,833</b>	<b>(28,404)</b>	<b>(6,031)</b>	<b>273</b>	<b>444</b>	<b>(109,301)</b>	<b>30</b>	<b>12</b>	<b>(142,977)</b>	<b>30</b>	<b>96</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>(142,851)</b>	<b>330,407</b>	<b>0</b>	<b>0</b>	<b>187,556</b>	<b>0</b>	
Deferred Rever 9650	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
<b>Total Prior Year Transaction</b>	<b>(271,466)</b>	<b>73,447</b>	<b>110,189</b>	<b>85,717</b>	<b>148,808</b>	<b>444</b>	<b>(104,281)</b>	<b>(1,201)</b>	<b>(45,217)</b>	<b>194,459</b>	<b>30</b>	<b>96</b>	<b>0</b>	<b>0</b>	<b>(53,348)</b>	<b>141,237</b>	<b>(412,703)</b>	<b>0</b>	<b>0</b>	<b>(646,578)</b>	<b>0</b>	
<b>TOTAL NET INC/DEC</b>	<b>470,291</b>	<b>53,787</b>	<b>78,385</b>	<b>(103,026)</b>	<b>308,495</b>	<b>(144,526)</b>	<b>(287,170)</b>	<b>312,650</b>	<b>(243,728)</b>	<b>(78,920)</b>	<b>(151,854)</b>	<b>446,451</b>	<b>(3,866)</b>	<b>(138,940)</b>	<b>668,557</b>	<b>(87,601)</b>	<b>(704,894)</b>	<b>0</b>	<b>0</b>	<b>(447,753)</b>	<b>0</b>	
<b>ENDING CASH BALANCE</b>	<b>1,889,533</b>	<b>1,357,300</b>	<b>1,497,</b>																			

## DRAFT Forest Charter School Certificated Salary Schedule - Annual 2020-2021

<b>Supervising Teacher (ST)</b>	
Step 1	\$ 46,172.21
Step 2	\$ 48,604.79
Step 3	\$ 51,038.60
Step 4	\$ 53,472.38
Step 5	\$ 56,544.28
Step 6	\$ 58,805.91
Step 7	\$ 60,864.12
Step 8	\$ 62,997.08
Step 9	\$ 65,199.15
Step 10	\$ 67,481.13
Step 11	\$ 70,079.02
Step 12	\$ 72,683.67
Step 13	\$ 75,321.93
Step 14	\$ 77,960.20
Step 15	\$ 80,598.45
Step 16	\$ 80,598.45
Step 17	\$ 80,598.45
Step 18	\$ 81,654.20
Step 19	\$ 81,654.20
Step 20	\$ 82,709.95
<b>**23-25 Students = 1.0 FTE 18 Students = Benefits</b>	

<b>Supervising Teacher/K-8 Co-op</b>	
Step 1	\$ 46,172.21
Step 2	\$ 48,604.79
Step 3	\$ 51,038.60
Step 4	\$ 53,472.38
Step 5	\$ 56,544.28
Step 6	\$ 58,805.91
Step 7	\$ 60,864.12
Step 8	\$ 62,997.08
Step 9	\$ 65,199.15
Step 10	\$ 67,481.13
Step 11	\$ 70,079.02
Step 12	\$ 72,683.67
Step 13	\$ 75,321.93
Step 14	\$ 77,960.20
Step 15	\$ 80,598.45
Step 16	\$ 80,598.45
Step 17	\$ 80,598.45
Step 18	\$ 81,654.20
Step 19	\$ 81,654.20
Step 20	\$ 82,709.95
<b>**18-20 Students = 1.0 FTE 14 Students = Benefits</b>	

<b>Supervising Teacher/H.S. Co-op</b>	
Step 1	\$ 46,172.21
Step 2	\$ 48,604.79
Step 3	\$ 51,038.60
Step 4	\$ 53,472.38
Step 5	\$ 56,544.28
Step 6	\$ 58,805.91
Step 7	\$ 60,864.12
Step 8	\$ 62,997.08
Step 9	\$ 65,199.15
Step 10	\$ 67,481.13
Step 11	\$ 70,079.02
Step 12	\$ 72,683.67
Step 13	\$ 75,321.93
Step 14	\$ 77,960.20
Step 15	\$ 80,598.45
Step 16	\$ 80,598.45
Step 17	\$ 80,598.45
Step 18	\$ 81,654.20
Step 19	\$ 81,654.20
Step 20	\$ 82,709.95
<b>**15-17 Students = 1.0 FTE 12 Students = Benefits</b>	

### Additions To Salary Steps

Master's Stipend \$1,000

**Recommend salary schedule be reviewed every 2 -3 years for market comparison and budget sustainability**

- next review March 2021-2022

### Comments

- Full-time ST's are contracted for 190 days (175 students days + Contract Days)
- ST's are paid on a "per student" or "annual" employment agreement. See Employee Handbook for more details.
- Full-time annual salary is identified above. FCS does not guarantee an ST will reach, or remain at, full time status if placed on a "per student" employment agreement. Fewer than a 1.0 FTE will effect STRS credit and salary.
- Full-time ST's earn 10 sick leave days per school year; this is pro-rated for part-time
- Part-time salaries shall be pro-rated based on FTE
- ST's do not receive vacation or holiday pay
- Salary steps reflect one full school year with FCS
- Initial salary placement is at Executive Director's discretion
- ST's are Health Benefit eligible at .75 FTE with the following Annual Caps:
 

Employee	\$4,562
Employee + Child	\$7,637
Employee + Spouse	\$8,212
Employee + Family	\$10,543
- Anything above the Cap is an employee out-of-pocket expense
- Dental & Vision are voluntary and are not covered under the Cap

### Board Approvals/Revisions

- 2006/07 - Board Approved 5/16/06
- 2007/08 - Board revised: 5% COLA
- 2008/09 - Board revised: Benefit cap increase to \$6500; ES Salary Schedule 08/09 - Provide "range" compensation rather than "per student" compensation; 4/22/08
- 2008/09 - ES Salary Schedule 08/09 revised to return to "per student" compensation; 12/9/09
- 2009/10 - No COLA or Step increase
- 2010/11 - No COLA or Step increase
- 2011/12 - No COLA or Step increase
- 2012/13 - Board revised: 3% increase
- 2013/14 - Board revised: two step increase/ Benefit cap increase to \$7000/Life Ins. Available to all emp/Vision & Dental included under cap; Board approved COLA increase of 1.56%
- 2014/15 - Board approved COLA increase of .85%; Benefit cap increase to \$7500; 3/18/14.
- 2015/16 - Board approved COLA increase of 1.02%; 5/26/15
- 2015/16 - Board approved 16/17 salary schedule. No COLA or Health Cap increase; 3/15/16
- 2016/17 - /Board approved 5% annual increase effective July 1, 2016
- 2016/17 - Board approved additional 5 steps. Increase Masters stipend to \$1000 annual. 4/18/17
- 2017/18 - Board approved corrections to Health Benefit cap. 1/16/18
- 2017/18 - Board approved 2.5% annual increase. 4/17/18
- 2019-20 - Board approved 3% annual increase 10-15-19

**Charter Council Approved:**

**Effective: July 1, 2020**

**DRAFT Forest Charter School  
Classified Hourly Salary Schedule  
2020-2021**

**Classified Support Staff**

Range/Step	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
A	49.89	51.44	53.03	54.67	56.36	58.05	59.74	61.43	63.13	64.82					
A1	28.35	29.75	31.25	32.82	34.45	36.17	37.99	39.89	41.88	43.98					
B	21.93	23.08	24.29	25.58	26.92	28.35	29.75	31.25	32.82	34.45	36.17	37.99	39.89	41.88	43.98
C	21.18	22.31	23.40	24.59	25.81	27.10	28.46	29.88	31.38	32.94	34.59	36.32	38.14	40.05	42.05
D	19.55	20.58	21.67	21.96	24.01	25.28	26.61	27.93	29.33	30.80	32.34	33.95	35.66	37.44	39.31
E	17.95	18.89	19.90	20.88	21.93	23.02	24.16	25.38	26.65	27.99	29.39	30.86	32.40	34.02	35.72
F	17.75	18.69	19.61	20.58	21.63	22.71	23.84	25.03	26.27	27.61	28.99	30.44	31.96	33.56	35.24
G	15.49	16.30	17.16	18.06	19.00	20.02	21.01	22.05	23.17	24.75	25.99	27.29	28.66	30.09	31.59

Recommend salary schedule be reviewed every 2-3 years for market comparison and budget sustainability  
- next review March 2019/2020

**Job Classifications**

210 Workdays + 10 Holidays + 10 Vacations = 230 paid days

- A Business Director \*
- A1 Technology Coordinator\*
- B Attendance/Payroll Specialist; Administrative Business Assistant; Business Assistant/Student Records/Facility Coord; Business Director Assistant
- C Maintenance
- D Resource Facilitator
- E Administrative Assistant; Enrollment Coordinator/Front Desk
- F Unassigned
- G Receptionist

\*exempt position

**Comments**

- 1 1 FTE is defined as 230 paid days @ 7.5 hours per day
- 2 Employees are benefit eligible at .75 FTE
- 3 Full time employees earn 12 sick days per year
- 4 Full time employees receive 10 paid holidays per year
- 5 Full time employees receive 10 paid vacation days per year to be paid in July  
See Employee Handbook for more detail.
- 7 Initial placement is at the Executive Director's discretion
- 9 Salary steps reflect one full year of employment at FCS.

Health Benefit Cap	
Employee	\$4,562
Employee + Child	\$7,637
Employee + Spouse	\$8,212
Employee + Family	\$10,543

**Board Approvals/Revisions**

- 2006/2007 - Board Approved 5/16/06
- 2007/08 - Board revised: 5% COLA
- 2008/09 - Board revised: Benefit cap increase to \$6500
- 2009/10 - No COLA or Step increase
- 2010/11 - No COLA or Step increase
- 2011/12 - No COLA or Step increase
- 2012/13 - Board revised: 3% increase
- 2013/14 - Board revised: two step increase/ Benefit cap increase to \$7000/Life Ins. Available to all emp/Vision & Dental included under cap/7.5 hour workday/Board approved COLA increase of 1.56%
- 2014/15 - Board approved the addition of 5 steps totaling 15 steps/COLA increase of .85%; Benefit cap increase to \$7500; 3/18/14.
- 2014/15 - Board approved 10 vacation days to be paid in July only; 5/27/14
- 2015/16 - Board approved COLA increase of 1.02%; May 26, 2015
- 2015/16 - Board approved COLA increase of 1.02%; May 26, 2015
- 2015/16 - Board approved 16/17 salary schedule. No COLA or Health Cap increase; March 15, 2016
- 2016/2017 - Board approved 5% raise effective July 1, 2016
- 2017/18 - Board approved corrections to Health Benefit cap. 1/16/18
- 2017/2018 - Board approved 2.5% COLA increase; Revised Job Classifications. 4/17/18
- 2018/2019 - .... Removed job classification 'H'; added "A1" as exempt position
- 2019-20 - Board approved 3% annual increase. 10-15-19

Charter Council Approved:  
Effective: July 1, 2020

**DRAFT 2% Classified Hourly Salary Schedule  
2019-2020**

**Classified Support Staff**

Range/Step	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
<b>A</b>	50.89	52.47	54.10	55.77	57.49	59.21	60.93	62.66	64.39	66.11					
<b>A1</b>	28.91	30.35	31.87	33.47	35.14	36.89	38.74	40.69	42.72	44.86					
<b>B</b>	22.37	23.54	24.78	26.09	27.46	28.91	30.35	31.87	33.47	35.14	36.89	38.74	40.69	42.72	44.86
<b>C</b>	21.60	22.75	23.87	25.08	26.33	27.64	29.03	30.48	32.00	33.60	35.28	37.04	38.90	40.85	42.89
<b>D</b>	19.95	20.99	22.11	22.40	24.49	25.79	27.14	28.49	29.91	31.42	32.99	34.63	36.37	38.19	40.09
<b>E</b>	18.31	19.26	20.30	21.30	22.37	23.48	24.65	25.89	27.19	28.55	29.98	31.48	33.05	34.70	36.44
<b>F</b>	18.10	19.06	20.00	20.99	22.06	23.17	24.32	25.53	26.80	28.16	29.57	31.05	32.60	34.23	35.95
<b>G</b>	15.80	16.63	17.50	18.42	19.38	20.42	21.43	22.50	23.64	25.25	26.51	27.84	29.23	30.69	32.22

*Recommend salary schedule be reviewed every 2 -3 years for market comparison and budget sustainability  
- next review March 2021*

**Job Classifications**

- 210 Workdays + 10 Holidays + 10 Vacations = 230 paid days
- A** Business Director \*
  - A1** Technology Coordinator \*
  - B** Attendance/Payroll Specialist; Administrative Business Assistant; Business Assistant/Student Records/Facility Coord; Business Director Assistant
  - C** Maintenance
  - D** Resource Facilitator
  - E** Administrative Assistant; Enrollment Coordinator/Front Desk
  - F** Unassigned
  - G** Receptionist

\*exempt position

**Comments**

- 1 1 FTE is defined as 230 paid days @ 7.5 hours per day
- 2 Employees are benefit eligible at .75 FTE
- 3 Full time employees earn 12 sick days per year
- 4 Full time employees receive 10 paid holidays per year
- 5 Full time employees receive 10 paid vacation days per year to be paid in July  
See Employee Handbook for more detail.
- 7 Initial placement is at the Executive Director's discretion
- 9 Salary steps reflect one full year of employment at FCS.

Health Benefit Cap	
Employee	\$4,562
Employee + Child	\$7,637
Employee + Spouse	\$8,212
Employee + Family	\$10,543

**Board Approvals/Revisions**

- 2006/2007 - Board Approved 5/16/06
- 2007/08 - Board revised: 5% COLA
- 2008/09 - Board revised: Benefit cap increase to \$6500
- 2009/10 - No COLA or Step increase
- 2010/11 - No COLA or Step increase
- 2011/12 - No COLA or Step increase
- 2012/13 - Board revised: 3% increase
- 2013/14 - Board revised: two step increase/ Benefit cap increase to \$7000/life Ins. Available to all emp/Vision & Dental included under cap/7.5 hour workday/Board approved COLA increase of 1.56%
- 2014/15 - Board approved the addition of 5 steps totaling 15 steps/COLA increase of .85%; Benefit cap increase to \$7500: 3/18/14.
- 2014/15 - Board approved 10 vacation days to be paid in July only: 5/27/14
- 2015/16 - Board approved COLA increase of 1.02%: May 26, 2015
- 2015/16 - Board approved COLA increase of 1.02%: May 26, 2015
- 2015/16 - Board approved 16/17 salary schedule. No COLA or Health Cap increase: March 15, 2016
- 2016/2017 - Board approved 5% raise effective July 1, 2016
- 2017/18 - Board approved corrections to Health Benefit cap. 1/16/18
- 2017/2018 - Board approved 2.5% COLA increase; Revised Job Classifications. 4/17/18
- 2018/2019 - ... Removed job classification 'H'; added 'A1' as exempt position

2019-20 - Board approved 3% annual increase: 10-15-19

**Charter Council Approved:**  
Effective: July 1, 2020

**DRAFT FOREST CHARTER SCHOOL  
Annual Administrative Salary Schedule  
2020-2021**

Step	Range	
	A	B
1	\$ 105,865.34	\$ 86,068.96
2	\$ 109,705.09	\$ 88,730.50
3	\$ 113,683.16	\$ 91,476.51
4	\$ 117,806.92	\$ 94,305.92
5	\$ 122,079.53	\$ 97,221.91
6	\$ 126,507.35	\$ 100,140.00
7	\$ 131,095.64	\$ 103,057.03
8	\$ 135,850.74	\$ 105,974.07
9	\$ 140,777.93	\$ 108,891.11
10	\$ 145,882.47	\$ 111,808.15

Job Classification	
Credentialed	
A	Executive Director (204 Days)
B	Assistant Director/Academic Dean (199 Days)

*Recommend salary schedule be reviewed every 2 -3 years for market comparison and budget sustainability*  
- next review March 2020-2021

Health Benefit eligible at .75 FTE with the following Annual Caps:

Employee	\$4,562
Employee + Child	\$7,637
Employee + Spouse	\$8,212
Employee + Family	\$10,543

Anything above the Cap is an employee out-of-pocket expense  
Dental & Vision are voluntary and are not covered under the Cap

**Board Approvals/Revisions**

- 2006/2007 - Board Approved 5/16/06
- 2007/08 - Board revised: 3% COLA
- 2008/09 - Board revised: Benefit cap increase to \$6500
- 2009/10 - No COLA or Step increase
- 2010/11 - No COLA or Step increase
- 2011/12 - No COLA or Step increase
- 2012/13 - Board revised: 3% increase
- 2013/14 - Board revised: two step increase/ Benefit cap increase to \$7000/Dental & Vision under cap/life ins. Avail to all emp
- 2014/15 - Board approved moving Business Director to Adm Salary Schedule, classification "B"; Revised Adm salary schedule to reflect 15 steps. Steps 11 - 15 = 3% of Step 10; Revised adm salary schedule to reflect 10 steps total, removing steps 1-5. 3/18/14
- 2014/15 - Board approved two step increase/Benefit Cap increase to \$7500. 3/18/14
- 2015/16 - Board approved COLA increase of 1.02% May 26, 2015
- 2015/16 - Board approved 16/17 salary schedule. No COLA or Health Cap increase; March 15, 2016
- 2016/17 - Board approved 5% annual increase effective 7/1/16;
- 2016/17 - Board approved increase/restructure in Range A effective 7/1/17
- 2017/18 - Board approved corrections to Health Benefit cap. 1/16/18
- 2017/18 - Board approved 2.5% annual increase. 4/17/18
- 2019/20 - Board approved 3% annual increase. 10/15/19. Effective 7/1/19

**Charter Council Approved:**  
**Effective: July 1, 2020**



**DRAFT Forest Charter School  
Mental Health Counselor Salary Schedule Hourly**

**2020-2021**

Classified

Range/Step	1	2	3	4	5	6	7	8	9	10
A	44.78	47.02	49.37	51.84	54.43	57.14	60.01	63.01	66.16	69.46

Job Classifications

A Mental Health Counselor (Hourly)

Board Approvals/Revisions

2019-20 - Board approved 3% annual increase. 10-15-19

Approved:

Effective: 1-Jul-20

**DRAFT Forest Charter School  
Classified Aide Salary Schedule - Hourly  
2020-2021**

**Classified Support Staff**

Range/Step	1	2	3	4	5	6	7	8	9	10
A	15.83	16.62	17.45	18.32	19.24	20.21	21.22	22.29	23.39	24.57

**Job Classifications**

A Health and Safety Aide

**Board Approvals/Revisions**

- Approved: 8/28/14
- Approved: 5/26/15
- Approved: 4/19/16
- Approved: 8/23/16
- Approved: 9/20/16
- Approved: 8/22/17
- Approved: 4/17/18 2.5% annual increase
- Approved: 10/15/19 3% annual increase

Approved:  
Effective 1-Jul-20

**DRAFT FOREST CHARTER SCHOOL  
CLASSIFIED BLOCK CLASS INSTRUCTOR SALARY SCHEDULE  
HOURLY**

**2020-2021**

Hours per week include class prep-time and meetings

Range					Step 1	Step 2	Step 3	Step 4	Step 5
<b>A</b>	<b>Specialist Instructor</b>	Ret-Base AT 1.0 FTE			\$38,310.23	\$41,488.40	\$44,682.22	\$47,869.39	\$51,054.22
	<b>Pathways: Core 7-12 class 4.0HRS/WK</b>			Hourly Rate	\$ 25.20	\$ 27.30	\$ 29.40	\$ 31.49	\$ 33.59
	Actual FTE of Employee is 0.08684			Annual/33wks	\$3,326.86	\$3,602.85	\$3,880.20	\$4,156.97	\$4,433.54

<b>B</b>	<b>Specialist Instructor</b>	Ret-Base AT 1.0 FTE			\$35,006.82	\$37,198.66	\$39,390.50	\$41,597.99	\$43,774.18
	<b>Pathways: Elective 7-12 class 3.5HRS/WK</b>			Hourly Rate	\$ 23.03	\$ 24.47	\$ 25.91	\$ 27.37	\$ 28.80
	Actual FTE of Employee is 0.07598			Annual/33wks	\$2,659.97	\$2,826.29	\$2,992.89	\$3,160.61	\$3,325.96

<b>C</b>	<b>Specialist Instructor</b>	Ret-Base AT 1.0 FTE			\$29,883.20	\$31,935.20	\$33,972.00	\$36,008.80	\$38,045.60
	<b>Pathways: Enrichment K-8 class 2.0HRS/WK</b>			Hourly Rate	\$ 19.66	\$ 21.01	\$ 22.35	\$ 23.69	\$ 25.03
	Actual FTE of Employee is 0.04078			Annual/31wks	\$1,218.92	\$1,302.62	\$1,385.70	\$1,468.78	\$1,551.86

1FTE = 190 Workdays at 8 hours per day

**Benefits**

1. Sick Leave = 24 hours (does not roll over year to year)
2. No Holiday pay
3. Instructor to be paid on end-of month with equal pay over 10 months
4. Auto deposit available

**Schoolwide Benefit Eligibility**

.75 FTE or greater are eligible for health benefits pro-rated based on date of hire or eligibility

Initial placement on salary schedule is at the discretion of the School Director.

Steps do not reflect number of years at FCS.

2017-18 Board approved 2.5% annual increase. 4/17/18

2019-20 Board approved 3% annual increase 10/15/19

**Charter Council Approved:**

**Effective: July 1, 2020**

**FOREST CHARTER SCHOOL  
CREDENTIALLED BLOCK CLASS INSTRUCTOR SALARY SCHEDULE  
ANNUAL**

**2020-2021**

Hours per week include class prep-time and meetings

Range			Step 1	Step 2	Step 3	Step 4	Step 5	
<b>A</b>	<b>Specialist Instructor</b>	Ret-Base AT 1.0 FTE	\$ 38,310.23	\$ 41,488.40	\$ 44,682.22	\$ 47,869.39	\$ 51,054.22	
	<b>Pathways: Core 7-12 class 4.0HRS/WK</b>							
	Actual FTE of Employee is 0.08684		Annual/33wks	\$3,326.86	\$3,602.85	\$3,880.20	\$4,156.97	\$4,433.54

<b>B</b>	<b>Specialist Instructor</b>	Ret-Base AT 1.0 FTE	\$ 35,006.82	\$ 37,198.66	\$ 39,390.50	\$ 41,597.99	\$ 43,774.18	
	<b>Pathways: Elective 7-12 class 3.5HRS/WK</b>							
	Actual FTE of Employee is 0.07598		Annual/33wks	\$2,659.82	\$2,826.35	\$2,992.89	\$3,160.61	\$3,325.96

<b>C</b>	<b>Specialist Instructor</b>	Ret-Base AT 1.0 FTE	\$ 29,887.30	\$ 31,938.24	\$ 33,973.52	\$ 36,008.80	\$ 38,044.08	
	<b>Pathways: Enrichment K-8 class 2.0HRS/WK</b>							
	Actual FTE of Employee is 0.04078		Annual/31wks	\$1,218.80	\$1,302.44	\$1,385.43	\$1,468.43	\$1,551.43

1FTE = 190 Workdays at 8 hours per day

**Benefits**

1. Sick Leave = 24 hours (does not roll over year to year)
2. No Holiday pay
3. Instructor to be paid on end-of month with equal pay over 10 months
4. Auto deposit available

**Schoolwide Benefit Eligibility**

.75 FTE or greater are eligible for health benefits pro-rated based on date of hire or eligibility

Initial placement on salary schedule is at the discretion of the School Director.

Steps do not reflect number of years at FCS.

2017 - 18 Board approved 2.5% annual increase. 4 /17/18

2019-20 Board approved 3% annual increase 10-15-19

**Charter Council Approved:**

**Effective: July 1, 2020**

**DRAFT Forest Charter School**  
**Stipend Salary Schedule**  
**2020-2021**

**Credentialed Positions**

A – G Course Development*	\$500 - \$1000
Block Class Teacher Training	\$50 - \$100
Labs	\$250 - \$750
County Academic Tournament Coordinator	\$500 - \$1000
Curriculum Development*	\$1200
Department Head Stipend	\$1000
ELPAC	\$50 - \$1000
K-8 Block Class Coordinator	\$3500 - \$4000
Learning Center Coordinator	\$1500 - \$3000
Marketing Coordinator	\$1000 – \$3000
Mentor for 1 ST	\$1000
Mentor for 2 ST’s	\$1500
Mentor for 2 <sup>nd</sup> Year ST	\$500
Mentor for Block Class Instructor	\$250 per semester
Special Projects* (assigned by Director)	\$500 – \$5000
SST Coordinator	\$500 - \$2000
Technology Development Projects*	\$500 - \$5000

**Classified Positions**

Extra Duties*	\$1000 – \$3500
---------------	-----------------

\* Requires stipend expectations and deadlines

Charter Council Approved:  
Effective: July 1, 2020

**DRAFT Forest Charter School  
Substitute Salary Schedule - Hourly  
2020-2021**

**Credentialed Positions**

1 – 3 hours	\$35.00/hour
4 hours + (full day)	\$140.00
Long –Term Subs (daily rate)	\$175 per day after 11 <sup>th</sup> consecutive day

**Classified Positions**

Hourly	\$30.00
--------	---------

Charter Council Approved:  
Effective: July 1, 2020

Forest Charter School Board of Directors  
Resolution #1920-081-127  
CONCERNING MEASURES TO ADDRESS THE  
ORGANIZATIONAL AND EDUCATIONAL IMPACTS OF THE  
COVID-19 VIRUS

WHEREAS, Forest Charter School (“Charter School”) is a public charter school located in Nevada County, California;

WHEREAS, the safety and well-being of all students, staff, parents and stakeholders of Charter School is paramount; and

WHEREAS, in December 2019, an outbreak of respiratory illness due to a coronavirus now known as COVID-19 was first identified in Wuhan City, China and has since spread around the world, including the United States; and

WHEREAS, on January 23, 2020 the national Centers for Disease Control (“CDC”) activated its Emergency Response System to provide ongoing support for the response to COVID-19 across the country; and

WHEREAS, on January 24, 2020, the California Department of Public Health activated its Medical and Health Coordination Center and on March 2, 2020, the California Office of Emergency Services activated the State Operations Center to support and guide state and local actions to preserve public health; and

WHEREAS, on March 4, 2020 the Governor of the State of California declared an emergency statewide relating to COVID-19 and has directed state agencies to provide updated and specific guidance to schools; and

WHEREAS, the Governor has issued Executive Orders pertaining to school closures and other COVID-mitigation issues; and

WHEREAS, Charter School has been monitoring advice provided by the California Department of Education (“CDE”), the CDC, and the State and County health departments; and

WHEREAS, the number of confirmed cases of COVID-19 is growing at an alarming rate both around the world and in California and many of these confirmed cases have resulted in extended hospital stays or death; and

WHEREAS, thousands of Californians are home monitoring due to potential exposure to the virus; and

WHEREAS, experts anticipate that, while a high percentage of individuals affected by COVID-19 will experience mild flu-like symptoms, some will have more serious symptoms and require hospitalization, particularly individuals who are elderly or already have underlying chronic health conditions; and

WHEREAS, Charter School has some students, staff and family members who are likely at risk of more serious symptoms as a result of age and/or other health conditions; and

WHEREAS, nearly all public schools in California have closed in response to the pandemic; and

WHEREAS, the Charter School is having difficulty staffing all aspects of its program given disruption caused to the lives of employees and their respective families during the pandemic, including but not limited to a lack of childcare for children of teachers and staff; and

WHEREAS, other public schools in our county have announced closure in order to slow the spread of COVID-19 and the Governor and State Superintendent of Public Instruction have indicated in media statements that due to the virus mitigation measures most public schools in California may not re-open this academic year; and

WHEREAS, the Board of Directors now seeks to formally close the Charter School for the remainder of this academic year due to the COVID-19 pandemic; and

WHEREAS, there are numerous legal and organizational impacts to decisions made in response to the COVID-19 virus and strict adherence to provisions in existing school policies and/or procedures of the Charter School might prevent, hinder, or delay appropriate actions to prevent and mitigate the effects of COVID-19; and

WHEREAS, guidance provided by local, state and federal authorities changes rapidly, sometimes multiple times a day, and this requires prompt adjustments by the Charter School;

NOW THEREFORE BE IT RESOLVED THAT THE Board of Directors of Forest Charter School directs the following:

1. Charter School shall remain closed for the balance of this academic year due to the COVID-19 pandemic. It shall also close in future academic years should the chartering authority, or local, state or federal government officials, including, but not limited to, the County Public Health Department (“Relevant Authorities”) direct or recommend the closure;
2. The Executive Director shall have the additional authority to direct the closure of the Charter School for additional periods not covered in paragraph 1 based on the Executive Director’s determination that it is necessary to protect student and/or staff health and safety until the pandemic is resolved;
3. The Executive Director shall have the authority to re-open the Charter School when he determines that the benefits of re-opening the Charter School outweighs the health risks to the students and staff so long as the school is not under an order from a Relevant Authority to close or subject to a recommendation to close by a Relevant Authority;
4. The Executive Director shall comply with all public health orders and such orders shall prevail over this Resolution to the extent that they are in conflict;
5. In order to immediately protect the health and safety of pupils and employees, the Executive Director may waive any school or organization-wide policy or procedure to implement directives from Relevant Authorities;



6. The Executive Director shall have the authority to exclude anyone from the school campus other than pupils and employees, including parents and volunteers, in order to minimize risk of COVID-19 exposure from the surrounding community;
7. In order to immediately protect the health and safety of pupils and employees, the Executive Director or designee may exclude pupil(s) or employee(s) from school or school activities as necessary to implement guidance or directives from Relevant Authorities or applicable law;
8. The Executive Director or designee may hire additional staff or independent contractors as necessary or convenient for purposes of performing tasks recommended by Relevant Authorities or that the Executive Director deems necessary in his discretion to mitigate the actual or potential impacts of COVID-19;
9. The Executive Director or designee may direct that all parent meetings, conferences, discussions, or other required parent interactions be held telephonically in order to minimize potential exposure of our students and staff by parents or other community members;
10. As necessary, the Executive Director, in consultation with Charter School's legal counsel, is directed to negotiate and implement revisions to employment agreements for unrepresented employees relating to impacts on the terms and conditions of employment caused by the actual or potential impacts of COVID-19;
11. As necessary, the Executive Director, in consultation with Charter School's legal counsel, is directed to negotiate any necessary changes to or cancelations of other non-employment contracts in order to mitigate losses that the Charter School would otherwise incur, or to provide different levels and types of services needed, as a result of actual or potential impacts of COVID-19;
12. The Executive Director, in consultation with Charter School's legal counsel and our granting agency, shall implement revisions to the academic calendar for the 2019-2020 and 2020-2021 academic year, if necessary;
13. The Executive Director, in consultation with Charter School's legal counsel and our granting agency, shall prepare and file all necessary requests and supporting documentation to preserve full apportionment funding;
14. The Executive Director, in consultation with Charter School's legal counsel, shall implement virtual, independent study or other distance learning programs designed to serve students during school closure;
15. Teachers of the Charter School are directed to teach through such virtual, independent study or other distance learning programs during the school closure to minimize the disruption to pupil education during this time and other staff are directed to support them in this work;
16. The Executive Director shall have the authority during the pandemic to adjust the grading system such that no student is harmed due to the school closure as a result of the COVID-19 pandemic;
17. The Executive Director is directed to continuously inform families about updates to information and directives being received from Relevant Authorities;

18. The Executive Director shall keep the Charter School's Board and the Charter School's parents and staff informed of his/her implementation of the provisions of this Resolution;
19. The Executive Director shall consult with the Charter School's insurer for any advisement as to how to deal with virus related issues;
20. In order to immediately protect the health and safety of pupils and employees, the Executive Director or designee may restrict or cancel the use of school facilities by off-campus groups and may restrict or cancel extra-curricular activities, field trips, sports, or other school activities sponsored by student or parent groups; and
21. The Executive Director, after consulting the Board Chair, shall have the authority to exceed the level of expenditures that would ordinarily trigger the requirement to also obtain approval of the Board of Directors under Board fiscal policies in order to pay for expenses related to the items contained in this Resolution. However, the cumulative total of such expenses shall not reduce the Charter School's unrestricted reserves lower than three (3) percent without prior approval of the Board of Directors. Further, such expenses shall not exceed \$25,000 without approval of the Board Chair or Board of Directors. The Executive Director and Board Chair shall be mindful of the Charter School's current fiscal condition and future State fiscal uncertainty in authorizing such expenditures.
22. The Board of Directors requests a report from the Executive Director about potential budget impacts of COVID on next fiscal year's budget as soon as such information is available.

PASSED AND ADOPTED by the Board of Directors of Forest Charter School on this 21st day of April 2020.

AYES:  
NOES:  
ABSTAIN:  
ABSENT:

---

Secretary  
Forest Charter School