

Forest Charter School

Monthly Charter Council Meeting Minutes – May 19, 2020

5:00 p.m. Regular Session
****Virtual Meeting****

Council Members:

Dan Thiem, Chair
Karen Fruchtenicht, Parent Representative
<VACANT>, Parent Representative
Jennifer Sheffo, Parent Representative
Jean Watson, Parent Representative
Tita Fowler, Secretary

Minutes

Virtually Present: Dan Thiem, Peter Sagebiel, Katy Baggett, Tita Fowler, Janice Eggers, Karen Fruchtenicht, B.J. Hatcher, Jennifer Sheffo, Meshawn Simmons, Paul Simoes, Dave Stanger, Christine Sween, Ameer Medeiros, Jean Watson

1. **Call to Order: 5:05 pm**
2. **Roll Call: All Present (Dan Thiem, Karen Fruchtenicht, Jennifer Sheffo, Jean Watson)**
3. **Pledge of Allegiance**
4. **Information/Action: A, B, C, and D may be considered for Consent Agenda—Meshawn Simmons**

The May 19, 2020 Charter Council Agenda and April 21, 2020 Meeting Minutes, New Contracts and Warrants were presented for approval.

Karen Fruchtenicht made a motion to approve the Consent Agenda. Jennifer Sheffo seconded.

Ayes: Karen Fruchtenicht, Jen Sheffo, Dan Thiem, Jean Watson

Nays: None

5. **Discussion: Other**

None.

Discussion/Information Items:

6. Information: Forest Charter’s Response to COVID-19—Peter Sagebiel

Peter gave the Council an update on Forest Charter’s response to COVID-19 which included his participation in a Nevada county fall school implementation committee to discuss different options for school instruction in the Fall. Surveys have also been sent to parents to prompt discussion and information on parents’ comfort levels with sending students back to campus. A parent forum is also being offered in early June to allow for parent/guardian input. Currently plans are being developed for both distance and blended models of instruction.

7. Information: Charter Council Elections—Peter Sagebiel, Dan Thiem

Peter and Dan provided an update on Charter Council elections that were successfully conducted through Survey Monkey this year. All current board members who ran were re-elected to office (Jen Sheffo, Jean Watson, Dan Thiem, and Ameer Medeiros). Interest was expressed for additional Council members. Peter thanked the Council for their continued support and service.

8. Information: Forest Charter 2019 LCAP Update—Peter Sagebiel

Peter provided the Council with an LCAP update which includes completion of the LCAP Operations Report to be submitted with the Budget. The full LCAP will be due in December.

9. Information: Student Achievement—B.J. Hatcher, Peter Sagebiel

BJ provided the Council with an update on student achievement. The focus this Fall will be on benchmarking which may be challenging with smaller group meetings required. Currently working on modifying the procedure which will allow for some parents to test at home.

10. Information: 2019/20 Budget and Cash Flow—Meshawn Simmons

Meshawn updated the Council on budget progress and cash flow which are right on track. As of now there no cuts projected for 19/20 but June apportionments will be deferred to July.

11. Information: 2020/21 Adopted Budget—Meshawn Simmons

Meshawn discussed possible components and progress of the 2020/21 Adopted Budget. Also discussed were overall cuts in LCFF, as well as possible deferrals. Interest expressed on increasing students and cutting the budget by 8% (from last year’s LCFF) to offset the projected cuts to the LCFF.

12. Information/Discussion: Nevada City Lease Renewal—Peter Sagebiel, Meshawn Simmons

Peter and Meshawn provided the Council with an update on the Nevada City lease renewal which is still with the attorneys and will be revisited in the Fall. Lease does not renew until 2022.

13. Information/Discussion: FCS 2020/21 Employee Health Benefits –Peter Sagebiel, Meshawn Simmons

Meshawn discussed 2020/21 changes to the Employee Health Benefits. Same plan will see a 12.9% increase but a second option with a higher deductible will have a premium discount of 5.3%.

Action Items:

14. Action: FCS New Charter Council Parent Representative Appointment—Dan Thiem, Peter Sagebiel

Peter introduced and welcomed Ameer Medeiros to the Council to fill the vacant Parent Representative position for the remainder of the existing term.

Jean Watson made a motion to approve Ameer Medeiros as Charter Council Parent Representative. Jennifer Sheffo seconded.

Ayes: Karen Fruchtenicht, Jennifer Sheffo, Dan Thiem, Jean Watson

Nays: None

15. Action: FCS Truckee Learning Center Lease Renewal—Peter Sagebiel, Meshawn Simmons

The Truckee Learning Center lease renewal was presented to the Council for approval.

Jean Watson made a motion to approve the lease renewal for the Truckee Learning Center. Karen Fruchtenicht seconded.

Ayes: Karen Fruchtenicht, Ameer Medeiros, Jennifer Sheffo, Dan Thiem, Jean Watson

Nays: None

16. Action: FCS 2018/19 Taxes—Meshawn Simmons

Meshawn presented the FCS 2018/19 Taxes to the board for acceptance.

Jean Watson made a motion to accept the FCS 2018/19 Taxes. Jennifer Sheffo seconded.

Ayes: Karen Fruchtenicht, Ameer Medeiros, Jennifer Sheffo, Dan Thiem, Jean Watson

Nays: None

17. Action: FCS Supervising Teacher Job Description—Peter Sagebiel

Peter presented the FCS Supervision Teacher Job Description to the Council which codified expectations with teachers working with vendors and was in response to AB2990. He

explained that these have always been the expectations for STs but that this change to the job descriptions codifies the expectation.

Jennifer Sheffo made a motion to approve revisions to the FCS Supervising Teacher Job Description. Jennifer Karen Fruchtenicht seconded.

Ayes: Karen Fruchtenicht, Ameer Medeiros, Jennifer Sheffo, Dan Thiem, Jean Watson

Nays: None

18. Action: FCS Policy Updates—Peter Sagebiel

Peter presented revisions to the Supervising Teacher Tutoring Policy to the Council.

Karen Fruchtenicht made a motion to approve the revisions to the Supervising Teacher Tutoring Policy. Jean Watson seconded.

Ayes: Karen Fruchtenicht, Ameer Medeiros, Jennifer Sheffo, Dan Thiem, Jean Watson

Nays: None

19. Director's Update—Peter Sagebiel

- Enrollment - Going well.
- Graduation - Not an ideal situation but landed on a virtual graduation and slide show. Kudos to Janice and B.J. for their vision and hard work.
- Other - Recent Helpline response to a student in crisis resulted in locating the student and providing support.
- Other - Thank you, Staff!! Staff has been amazing at adjusting and offering responsive support to students, families and staff (SpecEd, Admin, Office, ST's)

20. Information: Future Agenda Items

- One-Time Spending Funds (Peter and Meshawn)
- Student Achievement (monthly)
- Foundation Report (as needed)
- Action Plan Update (as needed)
- SB740
- Vaccination Law Updates
- 403-B
- Data Institute
- Lease Renewal (NCLC-Fall)
- Enrollment Policy and Co-op Participation Policy Updates
- Job Descriptions

21. Information: Reminder of Future Meetings

Dates for the 2019/20 Charter Council meetings were set as follows:

2020: 6/9/20 change to 6/23/20

22. Action: Adjourn at 6:43 p.m.

Respectfully submitted:



Tita Fowler, Secretary

6/29/20

Date

Charter Council Approved:



Dan Thiem, Chair

6/29/20

Date