



Section: 500
Policy: 014
FCS Charter Council Approved: 3/13/18

Student Travel Policy

Forest Charter School believes that travel enriches a student's world view and academic learning. Due to the flexible nature of our school, we are able to work with families who are planning trips while still remaining in integrity with delivering a strong academic program. With this idea in mind, Forest Charter School has developed the following policy:

Policy:

- Forest Charter School allows families to miss up to six weeks of time when school is in session for travel. These weeks may include certain vacation days that create a partial week, such as Thanksgiving. These weeks may not include missing more than one learning record meeting.
- Families must be able to maintain contact (email, Skype, etc.) with their supervising teacher and set up a schedule/process for communicating and handing in any necessary work.
- Families and STs need to coordinate turn in of monthly paperwork before leaving for the trip.
- Depending on the specifics of the situation, the student may need to drop from block classes and/or a co-op for the duration of the trip or the rest of the semester.
- Families planning an extended trip (i.e., a trip that is longer than six weeks), may need to disenroll from Forest Charter and then re-enroll (pending space in the school) upon their return.
- If a student needs to dis-enroll from school, he or she may lose their spot in a particular co-op, program, or class.
- Families need to work with their ST and/or the administration if they plan to take a trip during the school year.
- Teachers and families need to communicate with the administration two weeks before a trip if they will miss any learning record meeting or miss one week or more of block or co-op classes.
- Any exceptions to this policy can be made by the Executive Director or designee.