

**Forest Charter School  
Charter Council Meeting Minutes  
February 21, 2006**

Tuesday, February 21, 2006  
Forest Charter School Director's Office

1. Meeting was **Called to Order** at 5:38pm
2. **Roll Call/Present:** John Ferguson, Jane McCardle, Sandy Saccomanno, Vienna Saccomanno, BJ Hatcher, Peter Sagebiel, Sandy McDivitt, Larry Homan, Camille Taylor, Susan Morris, Nancy Markson and Debbie Ayala **Absent:** Gail Dilka
3. **Flag Salute**
4. **Other:** None
5. **Approval of January 28, 2006 Meeting and Retreat Minutes:** Amendments - Correct spelling of 'clarification' and change 'ground breading' to 'ground breaking'. Larry made the motion to approve minutes as amended. Sandy S. Seconded. AYES: All NOES: None
6. **Director's Evaluation:** John requested an update from the committee, being headed up by Gail, which is working on a revised process and form for annually evaluating the school director. To date, the committee has not met. The evaluation will be conducted in April so the committee will need to meet in March to define the process and create a form more suitable for our type of program. BJ agreed to email the executive director job description to all committee members. A meeting was scheduled for 4:30 on March 9th at the school.
7. **Charter Document Update:** John gave a brief overview of the TRESA sponsored presentation given by our attorneys, which included a discussion on admission requirements. FCS requires that our students sign a contract, which is not outlined in our charter document. Sandy would also like to include admission requirements by location. John agreed to write a draft to present to the council at the next meeting.

8. **"Homeschoolers"**: John was interested in defining how many FCS students were doing the majority of their work as "Homeschoolers". He felt that the main focus of the school has been on block classes, co-ops, etc. It was acknowledged that many of our homeschool/independent study students participate in block classes, which provides support in core academic studies. BJ agreed to develop a survey to address this issue.

9. **Director's Update**

- **Truckee Visit**: Sandy took Stan Miller (TRESA Superintendent), DeOnne Noel (TRESA Board Member) and Terry Juhl (Home Study Director) up to the Truckee site to visit the staff of both our program and the home study. The visit provided them an opportunity to visit the site and meet the teachers, students and staff. Creekside students were not available on that day; however they did visit the site.
- **CCSA Conference**: Sandy, Debbie, Eleni, Gail and Ruthanne will be attending this year's National Charter School Conference in Sacramento from Feb. 28th to March 3rd. Ruthanne will be attending with the mission to research curriculum, possibly holding our own curriculum fair next February.
- **PLS Teacher Training** program will be on March 7th and 8th. The parent workshop will be on March 7th from 7 - 8:30pm and no cost to parents. This class will inform teachers and parents about the different learning styles.
- **WASC Timeline**: Sandy provided an agenda from Steve which outlines the WASC team visit. Team members will be here on Sunday, March 12th and we expect it to be an exciting event! Steve has done a stellar job coordinating this effort.

10. **Strategic Planning**: John *What's next?* This item has been tabled until April/May.

11. **Budget**: Debbie

- 2nd Interim *Tabled*
- ADA Calculations and impact on budget: Debbie talked about the implementation of the new attendance calendars and the impact they had on the current budget. ADA calculations had to be adjusted from 520 students to 508 students. Sandy, Debbie, Stan Miller and Carrie Roemer met with Steve Parry (TRESA Auditor) to clarify the purpose of the calendar as it relates to the Independent Study audit guide.

12: **Charter Council Performance Evaluation**: *Tabled*

13. Consent Agenda: None

Adjourn: 6:50pm

*Next meeting March 21st at 5:30*

Respectfully Submitted,

Debbie Ayala, Secretary

Charter Council Approved:

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John Ferguson, Chair

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Date