

**Forest Charter School
Charter Council Meeting Minutes
December 13, 2005**

Tuesday, December 13, 2005
Forest Charter School Director's Office

1. Meeting was **Called to Order** at 5:33 p.m.
2. **Roll Call/Present:** John Ferguson, B.J. Hatcher, Nancy Markson, Peter Sagebiel, Larry Homan, Vienna Saccomanno, Gail Dilka, Camille Taylor, Sandy Saccomanno, Sandy McDivitt and Debbie Ayala **Absent:** Susie Morris and Jane McCardle
3. **Flag Salute**
4. **Other:** None
5. **Approval of November 11, 2005 Minutes:** Larry made the motion to approve the minutes as written. Vienna Seconded. AYES: All NOES: None
6. **Charter Council Elections:** John gave a brief overview of the responsibilities of the charter council chair as facilitator and opened the floor to anyone who might be interested in assuming the position. No one stepped forward. John was still interested in continuing as Chair and Debbie was re-appointed as council secretary. We continue to have one parent opening.
7. **A-G Leadership/University Prep classes:** Vienna presented the idea to create a college prep co-op for the fall which could include the following:
 - Shared space: college prep co-op could meet in the morning with the existing high school co-op meeting in the afternoon.
 - Continue with the same 'team' of teachers for both co-ops with Jennifer Homan as the lead teacher for the college prep co-op.
 - Combining some of the classes that would benefit from a large student base, such as drama.Larry provided some background around the development of NU's Humanities and creating a 'school within a school' environment. Peter recommended looking at a Freshman/Sophomore group and a Junior/Senior group to provide focus of the core subjects.
8. **Budget:** Debbie provided a budget model for 1st interim budget, reflecting a decrease in enrollment from 570 to 520.
9. **Charter Council Retreat:** The council agreed to reserve January 28th as our Charter Council Retreat date. It was recommended that Steve Canavero, as Planning and Assessment, attend the retreat.

10. **Programmatic Audit:** Debbie provided council members with a copy of last years Charter Council Programmatic Audit. This audit is updated annually and submitted to the TRESB board for review. Members were asked to provide comments. We will look at goals during the January retreat.

11: **Director's Update:**

- **WASC** is on track with our WASC team visit scheduled for March 12 - 15.
- **Single Plan:** We are in the process of updating our Single Plan, which is due to the district by April 1st. Charter Council members will receive an updated copy for review by the February or March meeting.
- **CAHSEE Intervention:** (Peter) The school received \$15,000 from the state to support high school students who have not passed the exit exam. We have purchased workbooks and we are providing small group instruction in math and English. Classes are only focused on 11th and 12th graders.
- **Open House:** We will be having our 2nd Annual Open House at the Administrative offices on December 16th.
- **Winter Party** for K-6 will be held at the Center of the Arts and headed up by Ruthanne Buckley.
- **Josh Miller** will be replacing David Stanger and teaching digital photoshop, high school biology and algebra AB. He will also carry 5 students.
- The district will be hosting another **meeting with our attorneys** on January 17th or January 23rd. Discussion topics will include, but are not limited to, school foundations and confidentially issues.
- **Addendum to history of the school:** Sandy provided a follow up to the accounting of the school's history by providing background information on SB740. Dave Taylor invited Sandy in 2001 to head up a school with a personalized learning component as part of the Bitney Springs High School. However, there wer a small number of home school programs that were abusing the ADA system in California. As a result, CDE passed SB740 which mandated criteria where 80% of an independent study programs revenue must be allocated and spent on instruction and 50% on California credentialed teachers. Being defined as an independent study program under Bitney Springs High School and based on the new requirements, we could not longer remain part of a site based program. Dave Taylor made the recommendation that we apply for an existing charter that was not currently being used by the district. Pioneer council members, along with Dave Taylor, wrote our charter.

12. **Director's Evaluation Form:** Gail will be contacting the committee for a scheduled meeting within the next few weeks.

13. **Consent Agenda**

13.a Josh Miller - new hire:

Consent agenda approved. AYES: All NOES: None

Adjourn: 7:05p.m.

Our next meeting will be on January 28th, as part of our Charter Council Retreat

Respectfully Submitted,

Debbie Ayala, Charter Council Secretary

Charter Council Approved:

John Ferguson, Chair

Date